

ADLINGTON TOWN COUNCIL

Minutes of a Meeting held on Monday 17th February 2020
in Adlington Library, Railway Road, Adlington commencing at 7.15pm

Members Present:

Councillors: T Summers (Meeting Chair), A Robinson, B Speers, J Lowe, J. Molyneaux, K Snape and N Buckley

In Attendance: Christine Bailey (Clerk) and 2 attendees for the Open Forum who stayed to listen to the meeting.

1 Appointment of a Chair for this Meeting

In the absence of the Mayor and Deputy Mayor, Cllr T Summers was asked to Chair this meeting, as the former Mayor. This was agreed.

2 Open Forum

A lady and her daughter attended the Open Forum to inform the Town Council about her intention to apply for change of use of a property from residential to a shop to operate it as a weigh and pay plastic packaging free venture to encourage customers to bring their own containers to be re-filled and to raise community awareness of environmental and climate change issues. The Town Council confirmed it would be consulted by Chorley Council (CC) once a planning application was formally submitted. Initial concerns were around customer and delivery access and parking given the double yellow lines on this stretch of Railway Road. However it was acknowledged that the station is close by and the existing hairdressing business seems to operate without any problem. Cllr Summers, as the Meeting Chair thanked the lady for taking part in the Open Forum and wished her well with her proposals. The lady and her daughter asked if they could remain for the meeting. This was agreed on the understanding that they could not take part in the discussion.

3 **Apologies for Absence** were received from the Mayor Cllr P Walkden, Cllrs A Ball, and K O'Donnell who were all away; Cllr C Hart due to illness; and Cllr P Wilson. These were accepted by the Council.

4 **Minutes of the Meeting** held on Monday 20th January 2020 were accepted as a true record and were signed by Cllr Summers.

4.1 **Matters Arising** The Clerk reported that CC has replaced the light bulbs in four batons that did not work although the bulbs are a different colour. Lancashire County Council (LCC) Officers continue to monitor the capacity of Adlington Station Park and Ride facility. Cllr Robinson has taken some photographs as evidence of on-street parking. LCC have advised residents to report inconsiderate parking to the Police using the non-emergency 101 number where it contravenes the Highway Code. The Pocket Park Application has not been successful as an additional contribution towards the provision of a perimeter footpath around King George V Playing Fields. It was also noted that CC will reconsider its proposals to improve the existing sports changing facilities in light of concerns expressed by nearby residents. In response to a resident's concern, LCC has said that the mini roundabout is the most appropriate way to control the movement of traffic on the A6 at its junction with Railway Road and that from their records the Church Street zebra crossing is considered to be located in a safe position. The Town Council submitted its response to the Central Lancashire Local Plan Issues and Options public consultation to express concern about the impact of continuing to build additional homes in the Adlington area and whether the existing local infrastructure and public services could cope with any further increase in population.

5 **Declarations of Interest** Cllr Molyneaux declared an interest in item 7.1.

6 Finance

6.1 It was resolved to approve the statement of accounts and the budget review for January 2020.

6.2 It was a requirement at the appointment of the Clerk to complete the CiLCA training qualification. The next course starts on 2 April 2020, at a proposed cost for non-members of £200 and a CiLCA Course Registration Fee of £350 which will be due after the first session. It was resolved that the Clerk should enrol on the course and it was proposed that Heath Charnock Parish Council be asked if it would be willing to contribute towards these costs.

6.3 It was resolved to approve the payment of the following accounts:

C Bailey	Salary February 2020	
C Bailey	Mileage – 27 miles @0.45ppm in January 2020	£12.15
C Bailey	Petty Cash – Imprest. Black ink cartridge HP62XL with VAT	£33.59
Chorley Council	Supply, water/feed & dismantle 40 lamp post baskets, with VAT	£4,487.66
EE	Phone charges, with VAT	£9.49
Parish & Town Training Lancashire	Clerk's enrolment on CiLCA training course	£200.00

6.4 It was agreed that the Finance Working Group would meet on Wednesday 11 March at 7.30pm in Fairview Community Centre to consider the five Community Award Scheme applications and the regular annual review of financial matters.

7 Planning

7.1 **New Applications for consideration:**

20/00087/FUL: Common Farm, 189, Park Road, Adlington, PR7 4JY: Erection of commercial workshop (class B2) following demolition of existing buildings to rear. The proposed new workshop will be an improvement on the condition of the existing outbuildings at the rear for neighbouring residents. The findings of the noise survey and the

- 7.1 proposed hours of operation were noted. The concern was about the size and frequency of traffic that the proposed Workshop would generate, in terms of supplies required and customers, given the limited space within the curtilage of the site and access along Park Road which is often congested with parked cars. On balance CC should be mindful of the views of local residents in determining this application.
19/01153/P3/PAC: 10 Babylon Lane, Adlington, PR6 9NN: Prior approval application under Part 3, Class C of the Town and Country (General Permitted Development) (England) Order 2015 (as amended) to change the existing shop (use class A1) to a cafe (use class A3). The Town Council thought this a well-considered and presented application which, if implemented, would add to the range of facilities in Adlington district centre. The Town Council has no objection to this proposal.
LCC/2020/003: Sandon's Farm Quarry, Sandy Lane, Adlington: Varying of Condition 2 of permissions 09/05/0018, 09/13/0133, LCC/2015/0014, LCC/2016/0059 to allow for the continuation of phased extraction of sand and gravel and infilling of inert wastes for restoration purposes back to agriculture and conservation until 31 December 2030 and for recycling operations to continue until 31 December 2029. Given the previous time extensions that have already been granted and the length of additional time now requested, the Town Council was concerned about the impact on the environment and on overall amenity. It was noted that Chorley Council has already objected to the proposal. The Town Council also confirmed its objection to the request to vary Condition 2.
- 7.2 It was resolved that these applications would be left for neighbours' comments:
 20/00016/FULHH: 55, Church Street, Adlington, PR7 4EX: Two storey rear extension
 20/00058/PDE: 46, Anglezarke Road, Adlington, PR6 9PZ: Notification for a proposed single storey rear extension measuring 4m in depth, with eaves height of 2.75m, and a maximum height of 2.75m
 20/00071/FULHH: 8, The Common, Adlington, PR7 4DN: Single storey extension (conservatory)
- 7.3 There was no report back from the Planning in Practice session as unfortunately no-one from ATC had been able to attend. A copy of the presentations will be requested.
- 8 Items for Discussion**
- 8.1 A resident has proposed that the Town Council consider a joint scheme with local businesses to brighten up Adlington Village next Christmas with lights. The scheme in Standish, Wigan was proposed as an example, where 1 metre Christmas trees are decorated with lights and suspended at first floor level against the exterior wall above ground floor shop premises. Whilst the Town Council has some concerns about this particular approach, it agreed to explore ideas and initial interest from local businesses and commercial premises in Lower and Higher Adlington in terms of their willingness to work together to take this type of approach forwards for Christmas 2020. It was also noted that a launch or promotional event is often used to support or enhance local business initiatives.
- 8.2 Adlington and District Heritage Society has asked the Town Council to recognise Elsie Rawlinson's contribution during WW2. As a Land Girl, she was killed in a farming accident in Wales at the age of 19. The Town Council has agreed in principle to a plaque of an appropriate size being displayed and for further discussion to take place.
- 8.3 Entry forms for the Lancashire Best Kept Village Competition (LBKVC) 2020 have been received. It was agreed that the Town Council would not attend this year's briefing meeting but will take part in this year's event. It was agreed that the Street Scene Group would meet on Monday 2 March 2020 at 7.30pm in Fairview Community Centre to discuss this.
- 8.4 The Town Council's Financial Regulations require the appointment of an independent and competent person/organisation to carry out the internal audit of the Town Council's year end accounts prior to their external verification. Following the resignation of the accountant, the Town Council agreed to accept the quotation of £100.00 from APL Ltd Accountants, Chorley to independently verify the Town Council's financial management practices and year end accounts for 2019/20.
- 8.5 CC has confirmed the two options and cost estimates for the proposed lighting of Adlington War Memorial either using a hard wired electricity supply or solar power. There is a reduced estimated shortfall of £500 which CC is asking local councils to contribute towards to allow the proposal to go ahead. ATC prefer the hard wired solution with a secure box, discreetly positioned, being used for the power supply for the lights and electric socket for the PA system. As previously discussed the Town Council is willing to meet the shortfall within the limit identified subject to the response of other local councils in the SE Parishes Neighbourhood Group. It was agreed that the pros and cons of each option would be clarified and that the Town Council would work with CC to agree a specification, costs and to jointly oversee the delivery of the work to respect the integrity of the War Memorial.
- 8.6 The proposed content of the Spring edition of Update Newsletter was discussed. It was resolved that the Newsletter would be circulated for comment and finalised with the aim of printing and delivery during March 2020.
- 7.7 Keep Britain Tidy Group has launched a national Spring Clean campaign between 20 March and 13 April 2020. It was resolved to ask the Town Mayor whether he wishes to organise a litter pick during the national Spring Clean initiative. It was noted that Adlington in Bloom will organise a litter pick later in the year to co-incide with the LBKVC judging period.
- 8.8 Cllr Molyneaux said that staff from the Youth Zone had recently been working with young people in Adlington to assess the barriers to use and the perception of this facility in Chorley. The most positive response to the Youth Zone outreach activities was from young people in the Jubilee Recreation Ground. It was noted that the Town Council has said it would contribute towards public transport costs to get more young people from Adlington to take part in youth activities in the Youth Zone, and to support some art work in Adlington.
- 9 Items for Information**
- 9.1 The FoAL, Adlington Heritage Society and Adlington Mayor's Charity VE Day Remembered Events, on Saturday 9 May 2020: A family Afternoon from 3-7pm (free) and an Evening Event from 7-11pm at £8 per ticket were noted.
The meeting closed at 8.45pm.

