

# ADLINGTON TOWN COUNCIL

Minutes of a Meeting held on Monday 18<sup>th</sup> May 2020 which was held using Zoom online technology starting at 7.15pm due to the corona virus social distancing measures

## Members Taking Part:

**Councillors:** Mayor Cllr A Ball, and Cllrs, K O'Donnell, C Hart, J Lowe, K Snape, B Speers, T Summers, P Walkden, P Wilson and N Buckley (from 7.25pm).

**In Attendance:** Christine Bailey (Clerk).

## 1 Open Forum

There were no requests for items to be considered or to take part online in the Open Forum.

## 2 Apologies for Absence

were received from Cllrs A Robinson due to work commitments and J Molyneaux due to on-line access issues.

## 3 Minutes of the Meeting

held on Monday 20<sup>th</sup> April 2020 were accepted as a true record and were signed by the Mayor on the following day, 19<sup>th</sup> May 2020.

## 3.1 Matters Arising

in the Clerk's progress report was noted in respect of:

- A resident's concern to remove fly-tipping at rear of Huyton Road. Cllr Robinson has secured agreement that the fly-tipping will be removed as the site is leased by Carrington/Pincroft
- Michael Coyne, CC Building Surveyor has been asked to get a design specification agreed with ATC's input to progress the lighting of the War Memorial
- FP17: Adlington Hall Farm Footpath. LCC signage will be used to mark the Public Right of Way; the electric fence cable will be insulated where it passes close to the style; and LCC Officer agreed that the farmer can display a 'private keep out notice' at the entrance to the farm to make the PROW route clear to walkers
- Both Horwich and Blackrod Town Councils' have asked for ATC's experience on the use of Zoom for meetings.

## 4 Declarations of Interest:

The Mayor and Cllr Speers declared an interest in item 7.3.

## 5 Items for Discussion

### 5.1

Cllr Speers said she was trying to maintain a balance between giving out up to date information on Corona Virus as provided from official public sector organisations and lighter public interest items. It was noted that over 3,000 people have accessed ATC's Facebook page.

### 5.2

It was agreed that the Town Council would continue to use online teleconference facilities for the time being.

### 5.3

It was agreed that a Working Group to comprise The Mayor, and Cllrs Lowe, Speers and Summers would consider the alternative options, siting and the potential impact on the Village as a whole, practicality and the indicative costs to reach some agreement on which ideas will be taken forwards, how interest from shops and local businesses might be established, and to propose an action plan through an online discussion to be held on Wednesday 27 May from 7pm, with Cllr Speers to host this meeting.

### 5.4

The Mayor agreed to consider the recently validated planning application: **20/00412/COU**: Change of use from dwelling to shop and dwelling at 3 Railway Road, PR7 4EH to meet Chorley Council's timetable for public consultation. It was noted that the submitted application for a niche business was well set out and presented. The proposal might begin to redress the imbalance in access to retail provision in Lower Adlington. The site is close to the station and near to some shared use off-street parking, although there are double yellow lines outside the premises. LCC Highways have not expressed any concern. A three-bedroomed property will still be retained. The Town Council agreed that this proposal should be supported.

## 6 Planning

### 6.1

The Town Council considered application **20/00274/FUL**: Land 10 m north of 46, Church Street, PR& 4EX: Change of use of land to domestic garden and conversion of existing garage to ancillary residential accommodation in association with no. 46 Church Street. This proposal was considered to be appropriate given that off-street parking would continue to be available for up to two vehicles providing that Chorley Council takes into account the views of neighbouring residents.

### 6.2

**It was resolved to leave these applications for neighbours' comments:**

**20/00356/FULHH: 45, Park Road, PR7 4HZ:** Single storey rear extension and internal adaptations

**20/00348/FULHH: 51, Grove Crescent, PR6 9RJ:** Bay window to ground floor front window, conversion of existing garage to habitable accommodation, alterations and extension to existing front dormer, addition of render to front elevation, and associated external alterations.

**20/00401/FUL: 1 Sutton Fold, Sutton Lane, PR6 9PB:** Extension of an existing outbuilding to provide home office space to rear

## 7 Finance

### 7.1

It was noted that the year-end accounts have been prepared in draft for independent verification with one cheque relating to the 19/20 financial year still to be presented.

### 7.2

The Town Council noted the revised timetable for the 2019/20 Annual Governance and Accountability Return (AGAR) to be completed for submission to the external auditor PKF Littlejohn, with the 30 working day public notice starting on or before 1 September 2020.

### 7.3

It was resolved to approve the statement of accounts and the budget review for April 2020

### 7.4

To approve the payment of the following accounts:

C Bailey	Salary April 2020	
C Bailey	Mileage – 20 miles @0.45ppm in April 2020	£9.00
C. Bailey – petty cash	Hazard warning tape for social distancing purposes	£5.65
EE	Phone charges, with 21p underpayment and VAT	£9.91
Cllr Ainsley Ball	Mayor's Allowance	£750.00
Cllr Bev Speers	Zoom online telephone conference monthly subscription	£14.39
The Information Commissioner	Data protection Fee	£40.00

**8 Items for Information were noted as follows:**

- 8.1 Central Lancashire Memorandum of Understanding (MOU) and Statement of Co-operation, which is an agreement between the three local councils: Chorley, Preston City and South Ribble on the future annual apportionment of new homes across the three council areas. Following approval by all three Central Lancashire Councils, the MOU became effective in April 2020.
- 8.2 The cancellation of Bolton Ironman Race, July 2020
- 8.3 The notification of Lancashire Surface Dressing Scheme programme between May – August 2020: this includes the resurfacing of Babylon Lane.

***The meeting closed at 7. 50pm.***