

ADLINGTON TOWN COUNCIL

Minutes of a Meeting held on Monday 15th June 2020 which was held using Zoom online technology starting at 7.15pm due to the corona virus social distancing measures

Members Taking Part:

Councillors: Deputy Mayor Cllr K O'Donnell (Chair), Cllrs B Speers, C Hart, J Lowe, K Snape, P Walkden, P Wilson and N Buckley (from 7.25pm).

In Attendance: Christine Bailey (Clerk).

1 Open Forum

Concerns have been received from a resident about the poor condition of the roads, other unfinished items and the overgrown landscaping on the estate and in the children's park area. Cllr Snape said she had recently looked at the Douglas Meadow Estate. LCC has not yet adopted the roads under a Section 138 Agreement. Stewart Milne, the developer is the long term leaseholder. It says it does not know who holds the freehold but it will share its information with LCC. The freeholder has to be party to the Agreement. Stewart Milne says that the final surfacing and landscaping works have been delayed due to corona virus. Both LCC and CC are concerned by the delay. Cllr Snape said she would contact Stewart Milne. ATC has offered to write to support the residents to press for these outstanding issues to be resolved as soon as possible and for maintenance work on the estate to be re-started as soon as practical. Sir Lindsay Hoyle MP has also been approached to try to speed up the Government's consideration of proposed legislation which is designed to prevent developers from selling homes with leasehold clauses written into the terms of their sale.

2 Apologies for Absence were received from: the Mayor Cllr A Ball due to illness, Cllr A Robinson due to work commitments, Cllr J Molyneux has a meeting clash, and Cllr T Summers due to his wife's health. These were accepted by the Town Council.

3 Minutes of the Meeting held on Monday 18th May 2020 were proposed and seconded by Cllrs Lowe and Buckley, and were accepted as a true record. They were signed by the Deputy Mayor on 16th June 2020.

3.1 Matters Arising in the Clerk's progress report were noted as follows:

- Michael Coyne, CC Building Surveyor attended the site meeting with the Lighting Consultant to advise on how to the light the War Memorial and the cost of the provision of the underground power supply.
- CC has been asked whether planning and/or Listed Building Consent will be required for the additional plaque and the lighting of the War Memorial.
- The Clerk has asked one sign maker for two alternative designs and costs to replace an existing plaque to add in the four extra names or to make two smaller plaques to go on the outer walls of the steps each to list the two names to be added from WW1 and WW2. Once obtained a socially distanced site meeting with the other local councils will be arranged.

4 Declarations of Interest: Cllrs Speers and Lowe declared an interest in item 7.2.

5 Items for Discussion

5.1 The Lighting Consultant's three proposals, the small lit tree option and indicative costs were discussed. It was agreed that this year's hanging basket budget should be added to the allocated budget; that the two priorities should be the lighting of the War Memorial and the small lit trees, for which pricing from another supplier also recommended by Chorley Town Centre Manager was awaited; and that shops and businesses should be asked to pay for their tree and lights, with the Town Council offering up to a 50% contribution towards the cost of the purchase of one bracket and its installation per business for the first 50 businesses who confirm their participation in this initiative. Cllr Lowe said she would put together a business address list for others to add to and to identify the businesses that they know to maximise the response and willingness to contribute to realise this scheme. Cllr Hart said the greatest visual impact would be from the involvement of businesses located on the main roads through the Village. It was recognised that interest might need to be built over time to achieve the impact on the Village at Christmas. Cllr Speers is pricing the cost of similar material to that used in the large poppies to make large Christmas roses to be attached to the lamp posts once the poppies are taken down. This is currently estimated at around £3 per rose. The Clerk has asked both LCC and the NHS if an external electricity supply could be taken from either of their premises on Railway Road as a cheaper option to underground cabling and she has asked the NHS for permission to light their large tree outside the Clinic as a less expensive option to provide a lit tree as a focal point for the Village. It is understood that the Mayor might try to secure funding towards these costs.

5.2 It was agreed that the Town Council would defer the next issue of Update due to limited content and concerns over its safe delivery. If required an on-line version could be prepared for the website which could be adapted for social media. This will be kept under review and could be used to promote item 5.1 above.

5.3 It was agreed that the Town Council will work with Chorley Council, adjacent local councils and the six primary schools within the catchment area to submit an application to The Community Foundation for Lancashire for a grant of up to £5, 000. This will be used to provide food parcels for families experiencing financial hardship due to the impact of corona virus and their children not being in receipt of free school meal vouchers. The Town Council agreed to transfer £1,000 from its own reserves as an additional contribution to any grant monies received to be used in emergency circumstances to help families in need.

5.4 The Town Council confirmed that the Clerk has successfully completed her probationary period. A salary increase of one increment would be awarded backdated to 1 May 2020, with the hours worked to be kept under review.

5.5 Cllr Buckley confirmed ATC's website was re-designed to be compliant with the Government's Accessibility legislation. This is effective from 23 September 2020 to assist the visually impaired or with a disability, to ease access from a mobile phone or tablet to web content and to also meet cyber security and data protection requirements. ATC will be required to agree, display and regularly review an Accessibility Statement on its website and to pay for an annual SSL Certificate which it already has for 20/21 from its web-host supplier. Cllr Buckley agreed to prepare an Accessibility Statement for agreement prior to its display.

5.6 It was noted that Chorley Council is unable to supply the hanging baskets across the District due to the impact of corona virus on the staff who make them up and on the nurseries that grow the plants. As stated in 5.1 above, it was agreed that this budget would be vired to the Lighting of the War Memorial with Chorley Council as an agreed SE Neighbourhood Priority Project.

5.7 It was noted that Adlington in Bloom volunteers are now active in maintaining the planters. The approved Community Award grant of £200.00 will be listed for payment at the July 2020 meeting.

6 Planning

6.1 The Town Council considered applications:

20/00395/FUL: Pincroft Dyeing & Printing Company Ltd, Market Street, PR7 4HE: Construction and operation of a combined heat and power plant and associated infrastructure. It was agreed that Pincroft should be encouraged and supported in seeking to upgrade its energy infrastructure provision and in reducing emissions and its environmental impact. It was noted that this proposal is compliant with the standards on air quality, flood risk assessment, contamination and noise impact. The Town Council has no objection.

20/00463/FUL: The Barn, Rigby House Farm, The Common, Adlington, PR7 4DS: Proposed extension and refurbishment of existing barn. This is a smaller extension to that previously considered. It is compliant with Chorley Council's maximum of a 50% increase in volumetric size and has an amended description of the proposed works. The Town Council has no objection.

6.2 **It was resolved to leave this application for neighbours' comments:**

20/00347/FULHH: 8, Daisy Hill Drive, PR6 9NE: Two storey rear extension and demolition of existing conservatory

7 Finance

7.1 It was resolved to approve the statement of accounts and the budget review for May 2020 noting that £5.00 accrued interest has not been included on the Higher Interest Account due to the late receipt of the Bank Statement.

7.2 The payment of the following accounts was approved:

C Bailey	Salary June 2020	£317.18
C Bailey	Mileage – 22 miles @ 0.45ppm in May 2020	£9.90
HMRC	PAYE, Clerk's salary Q1 (April- June 20)	£238.00
EE	ATC Clerk's mobile invoice at 16 June 20, with VAT	£9.70
Cllr Bev Speers	Zoom online telephone conference month 2 subscription	£14.39
Cllr Lowe	Reimbursement of cost of plants	£60.73

8 Items for Information

These were noted as follows:

8.1 LCC social distancing arrangements for the re-opening of waste and recycling centres.

8.2 The Neighbourhood Area Meetings scheduled for June and July 20 have been cancelled. Chorley Council will use this budget to be used for corona virus measures.

8.3 LCC has included the rebuilding of a section of Rivington Reservoir retaining wall in its approved work programme.

The meeting closed at 8. 35pm.