

ADLINGTON TOWN COUNCIL

Minutes of a Meeting held on Monday 21 September 2020 which was held using
Zoom online technology starting at 7.15pm due to the corona virus social distancing measures

Members Taking Part:

Councillors: Cllrs K O'Donnell (Mayor), B Speers, C Hart, J Lowe, N Buckley, P Walkden and Cllr K Snape from 7.45pm onwards.

In Attendance: Christine Bailey (Clerk).

1 Open Forum

A resident's complaint and photos about rubbish building up in the garages behind Chorley Road and KGV Playing Fields was discussed. It is believed Cllr Snape has previously been involved in this matter which has been reported to Chorley Council. The access road is unadopted. The open garages will be in private ownership. It was also noted that more fly-tipping has been reported again at the back of the Pincroft. Pincroft has been asked to remove it. Cllr Robinson says this has been done but there is more fly-tipping on the public highway mainly within the Greater Manchester boundary. Blackrod Town Council will be asked for assistance to request that BMBC clear this section. Cllr Robinson has expressed concern about the reduction in the train service stopping at Adlington Station with one train every two hours. It is understood that some trains destined for Manchester Airport are now stopping at Adlington. This line is now under direct Government control and ATC concerns will be expressed.

2. **Apologies for Absence** – These were received from Cllr A Robinson who was on nights and Cllrs J Molyneux and P Wilson who were at another meeting.

3. **Minutes of the Meeting** held on Monday 17th August 2020 were proposed and seconded as a true record to be signed by the Meeting Chair on 22 September 2020.

3.1 **Matters Arising.** The Town Council had been asked to assist a resident to re-establish dialogue with Chorley Council in respect of whether land adjacent to their home could be rented to improve its condition. Cllr Wilson agreed to ensure contact is continued. The External Auditor PKF Littlejohn has logged the notification of Exempt status for the ATC year ended 31 March 2020.

4 **Declarations of Interest:** Cllrs Speers and Buckley declared an interest in item 7.2.

5 Items for Discussion

5.1 Cllr Speers was nominated and seconded for the role of Deputy Mayor for the remainder of the 2020/21 year. Cllr Speers agreed to accept this appointment.

5.2 Chorley Council has advertised the two mid-term vacancies in Central and West wards until 23 September 2020 in line with Section 87(2) of the Local Government Act 1972 to determine whether a local election is required. If not, it was agreed that ATC would invite applications for these two vacancies with a closing date of Friday 16 October 2020 to be considered at the next meeting for shortlisting for interview.

5.3 Progress with the 'Light Adlington 2020' initiative was noted as follows:

- i. A total of 36 small lit trees have been requested subject to the premises assessment visit and agreement of the Terms and Conditions of the supply. 2 might be problematic in securing landlord consent including Adlington Library. Friday 20 November was proposed for the lit trees to be installed. Contributions from participating businesses have been requested.
- ii. Lighting of the Adlington War Memorial – A second site visit was recently arranged by the Lighting Consultant to progress the cost of the underground electricity supply through Chorley Council.
- iii. Proposed large lit tree - The Lighting Consultant has asked for a quote for the electricity supply to be taken from the nearest lamp post. LCC consent must be obtained for this. A response from the NHS on the use of their tree is awaited. Cllr Buckley agreed to follow this up with the NHS property team.
- iv. Publicity via the next Update Newsletter will include Adlington Carnival's Christmas initiatives for a Christmas Fayre, Market and Christmas Light switch-on on 5th and 6th December. This information might be produced for social media and in poster form only depending on whether door to door delivery to each household is considered appropriate due to corona virus.

5.4 The revised ATC's Safeguarding Policy was approved as requested by the Community Foundation for Lancashire following the award of the Covid 19 food parcel support grant.

5.5 The feedback from APC is that solar power would be their preferred means to light the War Memorial. ATC's concern was for its reliability all year round and to operate the PA system. HCPC has said it will abide by ATC's views. It was agreed that three quotes in total should be obtained for the two proposed new additional name plaques to be located on the stone riser on either side of the original Memorial plaque and beneath the two existing additional name plaques already in position at each side for WW1 and WW2 respectively. ADHS would like the four additional names in place for the 2020 Remembrance event.

5.6 The feedback from the 16 September 2020 Remembrance Event planning meeting was discussed. It was agreed the whole Event would be held inside the Church by invitation only to restrict attendance to comply with its capacity and to meet social distancing requirements. The road closure request would be stopped. A second Event planning meeting would be arranged.

- 5.7 The Mayor and Cllr Hart had participated in one of the on-line Planning in Practice sessions to discuss the proposed 'Changes to the Planning System' and 'Planning for the Future' Government White Paper consultations. It was thought that if adopted the country would be moving towards land zoning and greater reliance on deemed consent which would reduce local input into planning matters. The Town Council endorsed the Resolution that had been passed by Eccleston Parish Council at its meeting on 10 September as Cllr Alan Whittaker as Chorley Council's Rural Champion.
- 5.8 The email from Chorley Council with proposed locations for SPID training was discussed. Alternative suggestions were proposed as Acresfield which is being used to avoid congestion on Park Road and Park Road as a bus route, both in Lower Adlington, Railway Road, Westhoughton Road and Babylon Lane outside Anderton Primary School. The Mayor and Cllr Walkden agreed to take part in the training. It was suggested that Chorley Council also include locations within Anderton and Rivington PC boundaries and request their volunteers be trained.
- 5.8 To discuss any other matter which the Mayor considers urgent

6 Planning

- 6.1 The Town Council considered applications:
20/00703/CLEUD: Application for a certificate of lawfulness for an existing use of the siting of a caravan as ancillary accommodation at Allanson Hall Farm, Westhoughton Road, PR7 4DG. The Town Council had no historic information to offer and no objection.
20/00940/FUL: Proposed change of use from dwellinghouse (Use Class C3) to a mixed use of dwellinghouse (Use Class C3) and occasional holiday let at 10, Chester Place, PR6 9RP. It was thought that the available off- street parking was limited and that the views of neighbouring properties should be considered.
- 6.2 **It was resolved to leave these applications for neighbours' comments:**
20/00777/FUL: 1) Single storey rear extension to existing dwellinghouse. 2) Erection of single dwellinghouse to form end terrace and 1.3 metre high boundary wall at 46, Church Street, PR7 4E.
20/00819/FUL: Erection of industrial unit (B2) on Land At Market Street Part Of Adlington South Business Park, Huyton Road
20/00950/FULHH: Conversion of existing double detached garage to habitable room accommodation at 88, Fairview Drive, PR6 9ST
20/00888/FULHH: Single storey side extension at 44, Daisy Hill Drive, PR6 9NE.

7 Finance

- 7.1 It was resolved to approve the statement of accounts and the budget review for August 2020 noting that there is no accrued interest for the month on the Higher Interest Account as the Bank Statement has not been received.
- 7.2 The payment of the following accounts:

Clerk	Administration and financial management, September 2020	£399.56
HMRC	Income Tax due on employment of Clerk in Q2 2020/21	£94.00
Clerk	Mileage: 26miles @ 0.45ppm in August 2020	£11.70
Clerk	Reimburse petty cash: A4 paper and printer cartridges	£143.00
EE	ATC Clerk's mobile Invoice at 16 September 2020, with VAT	£9.70
Cllr Bev Speers	Zoom online telephone conference month 4 subscription	£14.39
Cllr Nina Buckley	Go Daddy web and Clerk email host for 12 months	£155.76
LW Storehouse	Reimburse cost of food parcels in SE Chorley area – Invoice 2	£840.00
APL Accountants Ltd	Independent Audit of 2019/20 year end accounts	£120.00
Royal British Legion	Donation for Wreath from Poppy Appeal	£ 25.00

8 Items for Information

- 8.1 It was noted that the temporary prohibition of waiting and unloading on Bonds Lane & Park Road, Adlington has been extended by LCC until the end of July 2021 in order to maintain social distancing further to the Covid-19 pandemic, therefore reducing the likelihood of danger to the public.
- 8.2 The email about the proposed Love Lancs Digital Loyalty card for a discount on purchases within the County was noted.
- The meeting closed at 8.38pm.***