

## ADLINGTON TOWN COUNCIL

Minutes of a Meeting held on Monday 15 February 2021 held at 7.15pm using Zoom online technology due to the corona virus social distancing measures

### Members Taking Part:

**Councillors:** Cllrs K O'Donnell (Mayor), B Speers (Deputy Mayor), C. Hart, J Lowe, N Buckley, P Walkden and S Clewlow.

**In Attendance:** Christine Bailey (Clerk).

- 1 **Open Forum:** The Clerk had been not informed of any matters for discussion.
2. **Apologies for Absence:** Cllr Robinson gave his apologies for the meeting. No others were received.
3. **Minutes of the Meeting of Monday 18 January 2021.** These were proposed and seconded for approval. This was agreed.
- 3.1 **Matters Arising:** It was noted that Tracy Keating, the Manager of Dial-a-Ride will join the 15 March 2021 meeting to explain what the Service can offer and to discuss initiatives that could be considered in Adlington.
- 4 **Declarations of Interest:** Cllr Speers in item 7.2.
- 5 **Items for Discussion**
- 5.1 The Town Council is interested to explore with Chorley Council and other partners opportunities to provide sustainable transport options to reduce reliance on private vehicles and to minimise congestion. The Town Council agreed that some examples of possible car sharing ideas should be added to its response to Chorley Council's Sustainable Transport Task Group.
- 5.2 The Mayor led a discussion to add content, local interest and information to the Town Council's website. The website is based on a pre-designed template to minimise cost. This reduces the options for change to the layout. It was agreed that the Mayor would meet with the Website and Communications Group to discuss ideas. The Mayor and Clerk would check monthly to ensure the site is kept updated.
- 5.3 The Town Council considered the expenditure to date of the Community Foundation for Lancashire grant. The feedback received from Chorley Council's Emergency Food Working Group, LW Storehouse and the six local primary schools was discussed. It was agreed that the remainder of the funding should be used for food parcel support in the SE district of Chorley.
- 5.4 The Town Council said its preference would be for the Lancashire Best Kept Village Competition (LBKVC) scheme 2021 to be delivered as an outdoor competition starting from June onwards with travel reduced as far as possible for the judges rather than via entry through online submission. The Town Council agreed it would take part if the scheme does take place.
- 5.5 The Parish and Town Training, Lancashire opportunities for Councillors and Clerks had been circulated. The Mayor said he would take part in the two on-line Workshops in April. This was agreed at a non-member rate of £90.
- 5.6 Following the 19/20 financial year-end accounts, the Independent Auditor had recommended an annual visual inspection of the Council's assets. The Mayor, Cllrs Lowe and Speers and the Clerk were able to confirm all assets to be in good repair. The exception is the Community Noticeboard on Railway Road. There is some water penetration. The wood is swelling making the alignment of the two inner bolts difficult to secure the non-locking door. It was agreed that the Clerk would speak to a local joiner to obtain a quote for repairs to be carried out as the weather improves.
- 5.7 The Town Council noted Chorley Council's consultation on the proposed boundaries for a Neighbourhood Plan in the Parish area of Bretherton. This proposal has no impact locally. The Town Council has no specific comment.
- 5.7 The Mayor had received no request to discuss urgent business.
- 6 **Planning**
- 6.1 **New Applications for consideration and to agree the Town Council's response:**  
**21/00084/FUL:** Change of use from bank premises to business centre with ground floor café at The Royal Bank Of Scotland, 22 Market Place, Adlington, PR7 4EZ. The Town Council thought this an appropriate and welcome proposal to reuse in an empty building in a prominent position in Adlington to support local employment.  
**21/00067/P3PAJ:** Prior approval application under Part 3, Class O of The Town and Country Planning (General Permitted Development) Order 2015 (as amended) for a change of use from offices (Class B1a) to 1no. dwellinghouse (Class C3) at 35 Castle House Lane, PR7 4DL. This was noted as having deemed consent.  
**20/01362/P3PAO:** Prior approval application under Part 3, Class O of The Town and Country (General Permitted Development) (England) Order 2015 to change existing office (B1(a)) to a dwelling (C3) at 76A Railway Road, PR6 9RB. This was noted as having deemed consent.  
**21/00013/FULMAJ:** Erection of 4no. industrial buildings for occupation within Use Classes E(g), B2 and/or B8, including car parking and delivery areas, access, remedial and associated works at Fairport Engineering Adlington Mill Market Place, PR7 4EZ. The Town Council thought that, if implemented, this proposed investment would be beneficial both for the continuation of local employment opportunities and in showing commitment to Adlington itself. One Councillor noted that a nearby resident had complained of noise nuisance from the engine of a HGV which was on site at 10.45pm one evening. The Town Council considers this a reasonable concern and asks Chorley Council to manage this through appropriate legislation in order to achieve a balance between the residential amenity of neighbouring properties and commercial land use activities at this site.

6.2 **It was resolved to leave these applications for neighbours' comments:****21/00099/FULHH:** two storey rear extension at 15 Atherton Street, Adlington, PR7 4HW**21/00078/FULHH:** conversion of integral garage to habitable room at 2 Grove Farm Drive, Adlington, PR6 9QS**21/00073/CLPUD:** application for a Certificate of Lawfulness for a proposed single storey rear extension at 35 Lewis Close, Adlington, PR7 4JU**21/00050/FULHH:** Conversion of part of integral garage to habitable room, including new bay window to front elevation at 11 Ollerton Street, PR6 9LF**21/00045/FULHH:** Two-storey front porch with a linked garage door canopy and a single-storey rear extension including a first floor balcony to one bedroom only all together with associative works at 4 The Poplars, PR7 4HL**21/00046/FULHH:** First floor front extension, first floor rear extension and single storey rear extension (following demolition of existing conservatory) at 22 Ollerton Street, PR6 9LF**7 Finance**

7.1 The monthly statement of accounts and the budget review for January 2021 were approved.

7.2 The payment of the following accounts was agreed:

Clerk	Administration and financial management, February 2021	£399.56
Clerk	Mileage: 10 miles @ 0.45ppm in January 2021	£4.50
Clerk	Reimburse petty cash: plastic wallets stationery	£5.00
EE	ATC Clerk's mobile Invoice at 16 February 2021, with VAT	£9.70
Cllr Bev Speers	Zoom online telephone conference monthly subscription, with VAT	£14.39
LW Storehouse: Invoice 7	January 21: 8 weekly food parcels for 3 families with 5 children and 32 Christmas hampers	£995.00
LW Storehouse: Invoice 8	February 21: 15 weekly food parcels to 6 families supporting 12 children	£405.00
Zurich Municipal	ATC's Annual Insurance renewal from 1.4.21- 31.3.22	£483.37

**8 Items for Information - These were noted as follows:**

8.1 The response from LCC Public Rights of Way (PRoW) about the LCC's plans for the proposed future extension of the Huyton Fields Footpath to Adlington railway station.

8.2 The online Chorley Liaison meeting on Wednesday 17 February 2021 at 6.30pm to be held by Microsoft Teams.

8.3 The LCC's confirmation that the new traffic calming measures introduced on Rossendale Drive are in line with the highway plans that were approved by Chorley Council for the development of the Douglas Meadow estate.

8.4 LCC's online information event for prospective candidates for the May 2021 election to Lancashire County Council, on Monday 22 February 2021 at 6pm

8.5 LCC's notice of the temporary closure of Babylon Lane for surface patch dressing works on Friday 15 March 21 9am-3pm

***The meeting closed at 8.15pm.***