

**ADLINGTON TOWN COUNCIL**

Minutes of the meeting held on Monday 27 September 2021  
Held at Adlington and District Community Centre, Railway Road at 7.15pm

**Present:**

**Councillors:** Cllrs K O'Donnell (Town Mayor, B Speers (Deputy Mayor), A Robinson, J Lowe, J Molyneaux, K Snape, N Buckley, P Walkden, P Wilson and S Clewlow

**In Attendance:** 8 local residents (Mr Richard Houghton, Mr Ian Pilkington, Mr Simon Crouch and one Blackrod resident, Mr Bryan Stears for item 1.1 and Mr Roger Galley, Ms Gillian Brotherton, Mr and Mrs Hough and Mr Eden for item 1.2 of the Open Forum and Christine Bailey (Clerk)

1. **Open Forum:** Two issues were discussed about:
  - 1.1 The reduction to a largely two hourly off peak stopping train service at Adlington and Blackrod except on Sundays since the timetable change from 16 May 2021 and how both Towns might work together to press Transport for the North more effectively for timetable improvements with advice to both Town Councils, as required, from the four rail enthusiasts in attendance.
  - 1.2 The concerns of 5 residents in respect of visual impact of planning application 21/01010/TEL and potential other less intrusive locations for a proposed 20 metre monopole, cabinets and equipment. The Town Mayor thanked residents for attending. Four residents asked to stay to listen to the Town Council's discussion of the planning application 21/01010/TEL under item 6.1.
2. **Apologies for Absence:** Cllr C. Hart gave his apologies to the meeting.
3. **Minutes of the Meeting of Monday 16 August 2021:** The draft Minutes were proposed and seconded for approval and were signed by the Town Mayor.
- 3.1 **Matters Arising:** None.
4. **Declarations of Interest:** Cllr Molyneaux for items 6.1 and 6.2 and Cllr Buckley for item 7.4.
5. **Items for Discussion**
  - 5.1 As a result of the Open Forum 1.1 discussion, the Town Council agreed that it should ask to be involved in the future consultation about the train service timetable to press for the hourly stopping train service to be re-instated as soon as possible as a minimum and to raise awareness of the inconvenience to passengers and impact on the environment of the continuation of the current timetable, and to ask the four resident rail enthusiasts who had attended to on-going offer advice as appropriate.
  - 5.2 Cllr Clewlow outlined the Working Group's ideas to mark the Queen's Platinum Jubilee Year in 2022. The Chair of Adlington Carnival Committee had agreed to notify Chorley Council of the proposed use of the Jubilee Playing Fields. A meeting will be held on Wednesday 6 October 2021 with representatives of the local councils and the Chair of the Carnival Committee to assess support, willingness to become involved, to determine the scale and content and to plan for this as an additional community initiative in June 2022.
  - 5.3 The Town Mayor said that the Civic Service and presentation of the Citizen's Awards had gone well and that these two initiatives should continue to be jointly arranged to add to the sense of occasion for the Award winners. It was agreed to thank the caterer and event Marshall. In future an 'official' photographer would be required, but participants will be asked if they wish to share their photos with the Town Council.
  - 5.4 It was agreed that Adlington Civic Remembrance: should be in-line with the national Armistice day on 14 November 2021; that tenders to appoint a Traffic Management Company would be issued based on the submitted road closure order; that the invitations be issued; and that a planning meeting be held on Thursday 14 October as this is a District-wide event led by the Town Council. Cllr Speers will check whether replacement large poppies are required along Railway Road, for which she already has the volunteers to assist. Additional volunteers and more large poppies would be needed if a wider area is to be decorated. This and the cost of a painted poppy on the public highway will be investigated.
  - 5.5 The Town Council agreed with Cllr Clewlow's proposition to Chorley Council for works to the Adlington & District War Memorial, on top of the requested plaque mounting, to comprise a gentle stone clean, repainting as required, the repositioning of the pier caps to create a better overall visual balance to the

Memorial and completion of the installation of the lighting equipment and underground power source for the War Memorial. Cllr Lowe said she has asked Chorley's Ground Maintenance team to arrange for the tree branches to be cut back to ensure the lighting is visible.

- 5.6 The Town Council considered the concerns of residents on the private Mornington Road which is being used for parking for access to Anderton County Primary School and to the Playing Fields. This is adding to their maintenance costs for the unadopted Road. The Town Council agreed to contact the Head Teacher, to inform Chorley Council prior to any work to upgrade the KGV Playing Fields, and to ask LCC to review the issues of access to and parking for those dropping off and collecting children from the School.
- 5.7 It was agreed that the Town Mayor would represent the Town Council at the on-line Chorley Council Eastern Parishes Neighbourhood Area Meeting on Thursday 07 October 2021.
- 5.8 The Town Mayor raised the following matters:
  - 5.8.1 The Mayoral chain has been cleaned. The additional cost and weight for the wearer means that the most practical option is for the reverse side of each tag to be used to add more names of Town Mayors to maintain the Chain as a complete record. This was agreed.
  - 5.8.2. It was agreed that an autumn issue of Update would be prepared as an on-line copy subject to clarification on whether the delivery to each household can be arranged by Adlington Scout Group.
  - 5.8.3 The Town Council agreed that Stagecoach and LCC should be informed about the bus driver's concerns to enforce parking restrictions to allow the 125 bus to pull in and out safely without putting passengers' lives at risk and to ask for a formal review of the most appropriate locations for bus stops along Chorley Road.
  - 5.8.4 The LCC Bus Survey was noted. The Town Mayor asked individual Councillors to complete the Survey and that the Town Council would reply to make the case for an improved public bus service in Lower Adlington and a link between the two separate routes operating in Higher and Lower Adlington.
  - 5.8.5 The External Auditor's requirement to amend, initial and date the original Section 2 of the Annual Governance Return was noted to confirm the 20/21 precept as £19k to include the Top-Up grant of £1,816 and to reduce the 'other income figure' by the same amount to retain the overall income total.

## 6 Planning

- 6.1 The Town Council commented on the following applications:
  - 21/00984/ADV:** Application for advertisement consent for the display of 1no. externally illuminated fascia sign at JR's Ale House 20, Church Street, PR7 4EX. The Town Council is aware that the sign is in place and recommended that the decision be made subject to the views of the neighbouring properties.
  - 21/01010/TEL:** Prior approval application under Part 16, Class A of The Town and Country Planning (General Permitted Development) (England) Order 2015 for the installation of 1no. 20 metre monopole supporting 6 no. antennas, 2no. transmission dishes, 4no. equipment cabinets and ancillary works at Berry Street Adlington. Based on the discussion in the Open Forum, the Town Council agreed to ask that the alternative locations which have been suggested, starting with the current telecommunications building on Chorley Road, be considered to minimise the visual impact in a predominantly residential location.
- 6.2 The applications below were noted and left for neighbours' comments:
  - 21/01058/FULHH:** Erection of a wooden children's playhouse in the back garden (retrospective) at 84 Fairview Drive, PR6 9ST.
  - 21/01004/FULHH:** Erection of a single storey extension to front, side and rear (following demolition of existing extensions) at 1, Westhoughton Road, PR7 4EU.
  - 21/01003/FUL:** Installation of security camera and support pole (retrospective) (resubmission of planning application ref: 21/00427/FUL) at Rigby House Farm, The Common, PR7 4DS.
  - 21/00997/FULHH:** Erection of single storey rear extension (following demolition of conservatory) and associated alterations at 40, Castle Drive, PR7 4EA.

## 7. Finance

- 7.1 The statement of accounts and budget review for 31 August 2021 were approved and were signed by the Town Mayor.
- 7.2 The Town Council agreed to complete the slip to request a new cheque book.
- 7.3 St Paul's Church has confirmed that a donation is not required for the use of the Church for Civic Services.
- 7.4 Payment of the following accounts was agreed:

Clerk	Administration and financial management, September 2021	£424.32
Clerk	Mileage: 16 miles @ 0.45ppm in August 2021	£7.20
Cllr Kevin O'Donnell	Reimburse for the catering for Civic Sunday	£235.00
Clerk	Reimburse Petty cash: 9 Citizen Award frames, 12 x second class stamps & 6 first class stamps	£23.67
EE	ATC Clerk's mobile Invoice at 16 September 2021	£9.80
Cllr Buckley	Reimbursement of Go – Daddy for the annual SSL Certificate (£83.99) and the web software renewals (£258.77)	£342.76
Rivington & Adlington Band	Playing at the Civic Service and awards presentations	£200.00
The Print Quarter	Design and print of A5 Light Adlington 21 full colour flyers	£40.00
CPRE	Annual membership renewal	£36.00

## 8 Items for Information.

- 8.1 Chorley Council's on-line public consultation on its Licensing Policy under the License Act 2003 by 20 October 2021.
- 8.2 An update on Light Adlington 21 Orders for small lit trees was noted and the request by Adlington Carnival Committee for a joint Light Switch-on event to be arranged at the Market Place.

*The meeting closed at 8.50pm.*