

ADLINGTON TOWN COUNCIL

Minutes of the meeting held on Monday, 18 October 2021

Held at Adlington Library, Railway Road at 7.15pm

Present:

Councillors: Cllrs K O'Donnell (Town Mayor), B Speers (Deputy Mayor), J Molyneaux, K Snape, P Walkden, and S Clewlow and Christine Bailey (Clerk)

1. **Open Forum:** No issues were raised for discussion.
2. **Apologies for Absence:** Cllrs A Robinson, C Hart, J Lowe, N Buckley and P Wilson all gave their apologies to the meeting.
3. **Minutes of the Meeting of Monday 27 September 2021:** The draft Minutes were proposed and seconded for approval and were signed by the Town Mayor.
 - 3.1 **Matters Arising:** Updates have been received to confirm that:
 - 3.1.1 Lancashire County Council has acknowledged receipt of the concerns about passenger safety when alighting from the 125 along Chorley Road.
 - 3.1.2 Lancashire County Council has acknowledged the Town Council's concerns about the inadequate bus services for residents of Lower Adlington and the lack of a bus link between the Lower and Upper parts of the Village.
 - 3.1.3 Northern Trains has confirmed that Adlington Town Council will be included on the forthcoming timetable consultation and the four residents who agreed to be part of the Advisory Group have been thanked.
4. **Declarations of Interest:** Cllr Molyneaux for items 6.1 and 6.2.
5. **Items for Discussion**
 - 5.1 The Working Group's ideas to mark the Queen's Platinum Jubilee Year in 2022 were noted. It was agreed that an indicative cost budget, income sources potentially from grants, requested from local businesses or sponsorship, and volunteer interest and capacity should be identified as soon as possible in conjunction with assistance from Adlington Carnival Committee. A second meeting will be held on 27 October 2021.
 - 5.2 It was agreed that Adlington Civic Remembrance should be outdoor with no Church service, that a Traffic Management Company would be appointed to manage the road closure order (now sealed), that light refreshments would be served in Adlington Community Centre for the Civic party and guests only and that the Town Council would thank the funder for the £500 which will largely pay for traffic management whilst the event is in progress. The timings were agreed. It was agreed that the four local councils would split the additional Event costs on a pro-rata basis and request each for volunteer marshals to help.
 - 5.3 Cllr Molyneaux reported that the 7 October Chorley Council Eastern Parishes Neighbourhood Area Meeting agreed that Chorley Council would: help promote the Adlington and District Dial-a-Ride Car sharing and Minibus initiatives to secure volunteers and passenger interest; fund two future skip events in Upper and Lower Adlington in conjunction with Jigsaw HA; invite schools to be involved in a locally run course on money management to be aimed at pupils of both junior and secondary school age and that Chorley's Empty Property Officer will focus on tackling issues around empty properties to stop nuisance and to encourage reuse.
 - 5.4 It was agreed that the Finance Working Group would meet on Thursday, 4 November at 7.30pm at Fairview Community Centre and the second annual appraisal of the Clerk will follow the meeting.
 - 5.5 The Town Council agreed to defer the review of its Complaints Procedure revised on 21 March 2011 to the next meeting.
 - 5.6 The Town Council discussed alternative options for the delivery of printed copy of the Autumn Update newsletter which was almost ready. The Clerk will seek costs and availability. It was agreed that the Carol Concert should be advertised. It was noted that Adlington Scout Group will consider newsletter delivery in 2022 with in-advance planning of a timetable.
 - 5.7 The concerns of a resident about the increasing number of obstacles on pavements throughout the Village were discussed. It was agreed a short article will be included in the Autumn 21 Update newsletter and

Lancashire County Council would be contacted for assistance to raise awareness and to reduce obstacles on pavements to improve pedestrian access and safety.

- 5.8 It was suggested that Chorley Council's offer of small native saplings being available for planting should be advertised and linked to the Adlington and District Queen's Platinum Jubilee for schools and community groups to become involved as part of the local commemorations. Chorley Council will offer the saplings for collection/planting on specific dates in both October 21 and in March 2022.
- 5.8 There was no urgent business.

6 Planning

- 6.1 There were no applications for the Town Council to comment on.
- 6.2 The applications below were noted and left for neighbours' comments:
21/00771/FULHH: Conversion of integral single garage into a habitable room at 14, Aldcliffe Court, PR6 9FW
21/01162/FULHH: Part two storey, part single storey rear extension, single storey side extension (garage) at 12, The Avenue, PR6 9RX

7. Finance

- 7.1 The statement of accounts and budget review for 30 September 2021 were approved and were signed by the Town Mayor. It was noted that the business contributions towards the small lit trees are being received.
- 7.2 The External Auditor's Report and Certificate 2020/21 has been received. The advice was noted that the refund of the unspent Town Mayor's grant should have been shown on a net rather than a gross basis to avoid the apparent inflation of the Council's income figure.
- 7.3 Payment of the following accounts was agreed:

Clerk	Administration and financial management, October 2021	£424.32
Clerk	Mileage: 20 miles @ 0.45ppm in September 2021	£9.00
Clerk	Reimburse Petty cash: 2 black & one colour printer ink cartridges and office stationery (A4 paper & plastic wallets) £59.93 & donation to Royal British Legion for one wreath (£19.25)	£79.18
EE	ATC Clerk's mobile Invoice at 16 October 2021	£14.10
Town Centre Trees Ltd	Stage 1 payment towards Light Adlington 21 order of 48 lit trees and 8 wall plates from 40 businesses: ATC contribution and contributions received	£1,780
PKF Littlejohn LLP, External Auditor	Limited Assurance Review of AGAR for the year 31 March 21	£240.00

8 Items for Information.

- 8.1 Chorley Council Liaison hybrid meeting, Wednesday 20 October from 6.30pm in the Council Chamber, Town Hall.

The meeting closed at 8.20pm.