

**Adlington Town Council**  
**Members of the Council are summoned to the Adlington Town Council Meeting to be held on**  
**Monday 11<sup>th</sup> April 2022 at 7.15pm at**  
**Adlington Library, Railway Road, Adlington**  
**Agenda**

**1 Open Forum:**

*Members of the public may make representations and raise issues of local concern during the Open Forum. In advance notification to the Clerk would be appreciated. Please note that the Town Council cannot make any decision at this meeting which has not already been included on the formal published meeting Agenda. Matters discussed in the Open Forum may be considered at a future meeting.*

**2 2.1 To propose a tribute to former Cllr Florence Mary Molyneaux**

**2.2 To receive apologies for Absence**

**3 To consider and approve the Minutes of the meeting held on Monday 21<sup>st</sup> March 2022 (enclosed)**

**3.1. To note any matters arising from the Minutes:**

**3.1.1 The orders for the replacement hanging baskets and the GN22 lamp post inspections are being dealt with.**

**3.1.2 St Paul's Church, Social Club and Rivington and Adlington Band are booked for the Civic Service, 26 June 2022**

**4 To receive Declarations of Interest**

**5 Items for Discussion**

**5.1 To receive a brief update from the joint council Queen's Platinum Jubilee Trail Working Group meeting of Wednesday 6 April 2022, the timetable for print and delivery of the QPJ Trail booklet, any related issues and to note LALC's proposal to bring together QPJ Commemorative activities across the County (enclosed).**

**5.2 To discuss the feedback received following the recent household refuse skip collections at Harding Street and at the junction of Windsor Ave and Park Road and to consider suggestions for future events.**

**5.3 To consider nominations for the Citizen's and the Stephen Higgins Junior Citizen's Awards and to agree the announcement and presentation of the Awards (four received as enclosed).**

**5.4 To agree the Town Council's meeting dates for the 2022/ 2023 calendar year and the dates of its main community Event (enclosed)**

**5.5 To discuss the draft text of the Annual Report to Electors 2022 to be finalised for the Annual Town meeting on 11 May 2022 (enclosed)**

**5.6 To discuss LCC SPID Policy & Procedure and the Town Council's response to Questionnaire (see enclosures)**

**5.7 To consider nominations for the role of Deputy Mayor for the 2022/23 year to support the next Town Mayor**

**5.8 To consider cover arrangements that might be required for the Clerk's proposed annual holiday in June 2022**

**5.9 To discuss any other matters which the Town Mayor considers urgent**

**6 Planning:**

**6.1 For information and/or comment by the Town Council – none**

**6.2 Applications to be noted and left for neighbours' comments:**

**22/00178/FULHH:** Part two storey/part single storey rear extension, 52, Westhoughton Road, PR7 4ET

**22/00298/CLPUD:** Application for a certificate of lawfulness for a proposed single storey rear extension at 47, Grove Farm Drive, PR6 9QS

**6.3 To note: application 21/01416/FUL: 12 Light industrial units on land South Of Mercer Court And East Of Westhoughton Road Adlington was refused consent at the Planning Committee meeting, Tuesday 29 March 2022**

**7 Finance:**

**7.1 To approve the statement of accounts and budget review as at 31 March 2022 (to follow)**

**7.2 To review the Town Mayor's Allowance of £750 based on an estimated cost of living increase of 12.09% since 2017 (approximately £90.69) to agree to increase the Allowance to £840**

**7.3 To approve the quote received for the re-decoration/re-varnishing of the Community Noticeboard (enclosed)**

**7.4 To note the list of all ATC transactions in 2021/22 financial year (enclosed) as the basis for the year-end accounts**

and the Annual Governance & Accountability Return 2021/22 to be prepared with the Independent Auditor, APL Accountants Ltd for HCPC's approval at 16 May 2022 monthly meeting and the VAT 126 reclaim of £1,561.27 to be submitted to HMRC

- 7.5 To carry out any remedial action required by the Bank following the automated 'wrong delivery' of the ATC cheque 1723 for £300 for the delivery of the Spring Update newsletter (enclosure)
- 7.6 To review the budget for 2022/23 financial year which was approved on 6 December 2021 (enclosed)
- 7.7 To approve the payment of the following accounts:

Clerk	Net administration and financial management for April 2022 based on 10 hours per week	£539.00
Clerk	Mileage:43 miles @ 0.45ppm in March 2022	£19.35
EE	ATC Clerk's mobile invoice dated 16 April 2022. EE has said there will be a 9.3% price increase (in line with the CPI, January 2022 rate of 5.4%) plus 3.9%. Payment terms are within 7 days. The actual total will be confirmed once the invoice can be downloaded.	Estimated £10.71
Reimburse petty cash to Clerk	Sourcing & replacement of perspex for Market Street Noticeboard (materials, travel and labour - £115); sourcing and replacement of a new back for the Community Noticeboard (£90, materials, travel and labour) and 6 first and 6 second class stamps (£9.06)	£214.06
EXP Design & Print Solutions	5,000 copies x 12pp A5 stapled QPJ Trail booklet with 350 grm gloss laminated silk cover and text 150grm silk	£981.00
Adlington & District Community Association	Room hire with bar on Monday 9 May 2022 from 7pm for Cllr Bev Speers' inauguration as The Town Mayor 2022/23	£20.00

## 8 Items for Information only:

- 8.1 Chorley Borough Council Notice of Elections to be held on Thursday 5 May 2022
- 8.2 LCC Highway's team have replied to the resident's concern about the condition of the kerb at Church Street (enclosed)
- 8.3 To note that Lidl representatives will present their store proposal for discussion at the 16 May 2022 meeting.

Please contact the Clerk for any issue of local concern to be discussed by the Town Council at this or a future meeting and/ or for you to join on-line Open Forum session to speak directly to the Town Council. Thank you.

Christine Bailey,  
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