

ADLINGTON TOWN COUNCIL

Minutes of the meeting held on Monday, 21 March 2022

Held at Adlington Library, Railway Road at 7.15pm

Present:

Councillors: Cllrs K O'Donnell (Town Mayor), B Speers (Deputy Mayor), A Robinson, A Rothwell, A Cross, J Lowe, N Buckley, P Wilson and Cllr P Walkden and Christine Bailey (Clerk)

1. **Open Forum:** No items were raised for discussion. No members of the public were in attendance.
2. **Apologies for Absence** were received from: Cllrs J Molyneaux, K Snape and S Clewlow
3. **Minutes of the Meeting of Monday 21 February 2022:** The draft Minutes were proposed and seconded and were signed by the Town Mayor.
- 3.1 **Matters arising** were noted as follows:
 - 3.1.1 The Section 116, Highways Act 1980 Stopping Up of part of Bolton Road, Adlington has been granted.
 - 3.1.2. LCC has repositioned the bus stop on Chorley Road towards The Cardwell Arms and the original stop is closed temporarily. LCC will monitor improvement to passenger safety and traffic flow conditions.
 - 3.1.3. Adlington Scout Group has completed the combined delivery of the ATC Spring Newsletter and the QPJ flyer across Adlington on 11 March 2022.
 - 3.1.4. The current rail replacement bus service for the Northern Train Service will be withdrawn from 15 May 2022. The Blackpool North-Manchester Airport service will stop every 2-hour's off peak at both Adlington and Blackrod train stations.
- 4 **Declarations of Interest:** Cllrs Buckley and Lowe for item 7.3.
- 5 **Items for Discussion:**
 - 5.1 The joint council Queen's Platinum Jubilee Trail Group confirmed that the commemorative pin badges, backing cards and bookmarks had arrived. The community-led activity/events are being finalised for the QPJ A5 souvenir programme booklet for discussion at the Working Group meeting on Wednesday 6 April 2022, for print in April and delivery in early May 2022. The QPJ sports and arts trophies and prizes will be agreed for purchase.
 - 5.2 The arrangements for the skip rota for Saturday 26 March 2022 from 9am to 12 noon at the two household refuse skips at Harding Street and at the junction of Windsor Ave and Park Road were agreed. It was noted that Chorley Council has offered a home collection service for vulnerable residents.
 - 5.3 The Town Council agreed to purchase 80 semi-circular light weight replacement hanging flower baskets at £40.65 each net of VAT for the 40 lamp posts to comply with LCC's GN22 20 kilo weight limit given it is the QPJ commemorative year and to ask LCC to certify each lamp post at a net cost of £55.21. Cllr Lowe has arranged with Chorley Council's supplier for the baskets to be filled on receipt for Chorley Council to display them by 31 May 2022.
 - 5.4 The Town Council agreed the proposals from the Street Scene Working Group for the proposed outstanding features in both Higher and Lower Adlington for the Lancashire Best Kept Village Competition 2022. ATC will inform each entry owner and that the judging rounds are in June and July.
 - 5.5 The Town Council advised Chorley Ramblers Association that a third bench would be more useful on the Adlington Circular Walk than a kissing gate. The bench will be installed in memory of Mr Terry Lewis, a former Association member, who lived in Adlington. The Town Council proposed that the Association should select their preferred location.
 - 5.6 Cllr Cross said that the aims of the newly launched Adlington District (Adlington, Anderton and Heath Charnock) Business Network are to raise awareness, to promote talent, to support one another and to encourage more money to be spent in the local economy. Some 18 businesses were represented at the first meeting which Cllr Cross attended. The Network will set up a website for promotion and networking.
 - 5.7 The Town Mayor had no urgent items of business. It was noted that Lidl was carrying out a pre-consultation with residents prior to submitting a formal planning application for a new store at Market Place, Adlington. If it proceeds, this would be a significant investment likely to pose both benefits and concerns. The Town Council agreed to invite a representative to set out Lidl's proposals for informal discussion at the April Town Council meeting.
- 6 **Planning**

There were no applications for the Town Council to consider.

6.2 Applications noted, but left for neighbours' comments:

22/00178/FULHH: Part two storey/part single storey rear extension at 52 Westhoughton Road, PR7 4E

22/00162/CLPUD: Application for a certificate of lawfulness for a proposed single storey rear extension (following removal of existing conservatory) at 69, Fairview Drive, PR6 9ST

7. Finance

7.1 The Town Council approved the statement of accounts and budget review for 28 February 2022. Both were signed by the Town Mayor.

7.2 The Town Council agreed a bank transfer from its Higher Interest to the Current Account of £5,000

7.3 Payment of the following accounts was agreed:

Clerk	Net administration and financial management for March 2022 based on 10 hours per week and payment of the last of 4 monthly payments from December 21 – March 22 as advised by the Independent Auditor for the additional hours worked in years 1 and 2 (£359.22 gross). The PAYE deducted will be paid to HMRC at the end of the financial year.	£805.00
Clerk	Mileage: 34 miles @ 0.45ppm in February 2022	£15.30
HMRC	PAYE on Clerk's salary and back pay in Quarter 4 from Jan – March 2022 which is deducted from the gross.	£297.36
EE	ATC Clerk's mobile invoice dated 16 March 2022. It was noted that a 9.3% price increase (in line with the CPI, January 2022 rate of 5.4%), plus 3.9% would be added from 1 April 2022.	£9.80
Zurich Municipal Insurance	Renewal of ATC's annual insurance based on the revised Asset Register approved on 21 February 2022.	£488.28
Reimburse petty cash to Clerk	5,000 QPJ A5 flyers, full colour double sided from Solopress (£63.16) and 2 black and 1 colour ink cartridge, 1 ream A4 paper and envelopes (£51.30)	£114.46
Cllr Nina Buckley	Reimburse 1,000 square cards for QPJ commemorative pin badges and delivery	£65.99
B&D Print Services Ltd	10,000 QPJ souvenir bookmarks as ordered by Cllr Clewlow	£364.00
Cllr Jeanette Lowe	Reimburse plants for the Town Council's planters	£26.48
Foxprint	3,100 ATC Spring Update A4 format newsletters, full colour, with VAT	£402.00
Adlington Scout Group	Delivery of Update newsletter and QPJ flyer	£300.00
Adlington Luncheon Club	Community Award 2022: support towards the cost of the Club's Queen Platinum Jubilee Commemorations	£100
Freestyle Urban Soccer	Community Award 2022: for two sessional workers, vehicle and equipment to offer 8 free of charge youth street soccer and skatepark sessions during the school holidays at the Jubilee Recreation Ground	£880
Rivington and Adlington Band	Community Award 2022: purchase 25 adjustable Tablet and iPad music floor stands	£825
LBKV Competition	Lower and Higher Adlington competition entry fee £25 each	£50

8 Items for Information.

8.1 Chorley Liaison meeting was held on Wednesday 16 March at 6.30pm. ATC was not represented.

The meeting closed at 8.15pm.