

Explanation of variances – pro forma

Name of smaller authority: Ashford Town Council, Chertsey County, over local council and ...

Insert figures from Section 2 of the AQAR in all blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200).
- New from 2020/21 onwards: variances of £100,000 or more require explanation regardless of the % variation year on year.
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2)

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input: DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	23,510	31,987				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	18,000	18,000	0	0.00%	NO		
3 Total Other Receipts	8,462	3,726	-4,736	55.97%	YES		A CFL £5k Covid grant to prevent child hunger was awarded in July 20 31 3 21. In 21/22 ATC received £2,725 from local businesses for small it rev scheme, a £500 donation and local council contributions of £233,41 for road closure/traffic management costs of Remembrance Service, VAT reclaim of £264.80 and bank interest at £2.84.
4 Staff Costs	3,162	7,290	2,128	41.22%	YES		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	13,823	24,441	10,618	76.81%	YES		Clerk's hours were increased from 8 to 10 per week in December 2021 backdated to appointment at 1 November 2019, plus the spinal point salary increments agreed on appointment & the payment of an approved national pay award, all increased the Clerk's gross salary.
7 Balances Carried Forward	31,987	22,982			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	31,987	22,982				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	27,213	27,971	738	2.71%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

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