

## Adlington Town Council

Minutes of the Meeting held on Monday 27<sup>th</sup> June 2022  
in Adlington Library, Railway Road, Adlington commencing at 7.15pm

### Present:

**Councillors:** Cllrs B Speers (Town Mayor), N. Buckley (Deputy Mayor), A Rothwell, A Cross, J Lowe, J Molyneaux, K O'Donnell, P Walkden, S Clewlow and K Snape (from 8.15pm)

**In Attendance:** C Bailey (Clerk).

- 1 **Open Forum:** No topics were raised.
- 2 **Apologies for Absence** were received from Cllrs A Robinson and P Wilson.
- 3 **Minutes of the Meeting** of Monday 16th May 2022 were proposed, seconded and signed by the Town Mayor.
- 3.1 **Matters Arising for information only:** None
- 4 **Declarations of Interest:** were received from: Cllr Molyneaux for items 6.1 and 6.2; Cllr Walkden for item 7.4 as he is now a Trustee, but since the issue of the Charity's Appeal; and the Town Mayor and Cllr Lowe for item 7.5
5. **Items for Discussion:**
  - 5.1 It was noted that the Town Mayor and Consort attended every event of the District's Queen's Platinum Jubilee Trail programme and, with one exception, the feedback has been positive. The Town Council considered the complaint as 'unfair' which the Town Council will follow up.
  - 5.2 The Civic Sunday Service went well themed around 'Our community is our strength'. In future the uniformed youth groups will be invited to take part in the Parade and Service, even though their attendance at the informal gathering and presentation of the Citizen Awards might have to be restricted.
  - 5.3 It was agreed that the summer edition of the Update Newsletter would be compiled and printed during July for distribution in early August. An extra double-sided insert of the QPJ Trail activities would be included which Cllr Buckley will prepare. Ideas for content were discussed for receipt by 15 July 2022.
  - 5.4 It was agreed to arrange in mid-late September a household waste skip event to be funded by Chorley Council with a skip at Windsor Avenue and Harding Street, which will need to be better positioned on site and to consider a litter pick once the date is agreed.
  - 5.5 Cllr Clewlow's proposal for some form of regalia to recognise the office of the Deputy Mayor and a lapel badge for former Town Mayor's was discussed. It was agreed to prioritise a ribbon badge of office for the Deputy Mayor, to price a replacement case for the Mayoral Chains and to make an appeal to the business community to fund them.
  - 5.6 Agenda items for the Chorley Liaison meeting on Wednesday, 20 July which the Town Mayor will attend were agreed as to:
    - Request more youth outreach and engagement work in Adlington from LCC's or Chorley Council's Youth outreach work teams and/or support to improve access to the Inspire town centre based youth facilities
    - A presentation on the Chorley Council's Streetscene Strategy 2022-25, and
    - A presentation from LCC on its Charter intended to improve working with Local Councils
  - 5.7 The following matters of local concern were noted:
    - 5.7.1 That LCC's notification of and its response to significant resident concern about the timing, method of carrying out the proposed Park Road area resurfacing works between 22.06.22 – 20.07.22 and accessibility. LCC needs to provide more detailed information given the number of people who will be affected and recent experience
    - 5.7.2 The resident's complaint about noisy loose flags outside 119 Park Road which is not within the adopted highway. This has been referred to Jigsaw.
    - 5.7.3 Chorley Council says it hasn't sufficient Section 106 finance for the proposed Harrison Road Allotments site but is exploring the possibility of extending the cemetery which might allow both to be delivered at the same time.
    - 5.7.4 The concerns from Anderton Parish Council about the potential encroachment into the 3 m width of the current cycle/footpath due to the proximity of the property being built on land adjacent to 62a Bolton Road have been raised. A Planning Officer has visited the site. No breach of the planning consent has occurred, but will monitor this.
  - 5.8 Cllr Lowe was asked to commission the repainting of the Town Council's bench on Mount Pleasant at £60.
  - 5.9 It was noted that Chorley Council's Streetscene Strategy 2022-25 lacks specific service performance indicators, targets, and timescales to enable local councils to monitor the work being done. It is not clear what 'review aspects of service delivery' means in the high level plan. The Town Council's views will be forwarded to Chorley Council.
  - 5.10 Given its recent experience, the Town Council is concerned that 'The Better Working between LCC & Local Councils Charter' is more of a promotional exercise and that LCC does not have the resources for engagement.

- 5.11 The Town Mayor agreed to consider the following concerns due to the early preparation of the Agenda. It was agreed that:
- 5.11.1 The current appearance/condition of the BT Building, Chorley Rd will be referred to Chorley Council to follow up
- 5.11.2 A balance is required between the need for a safe area to play close to their homes which is said to be detrimental to a recently planted garden area in Acres Park Close. The Town Council will refer the concern to Jigsaw.
- 5.11.3 The Town Council's summer Update newsletter, its Facebook page and the notice boards will promote Preston's Care and Repair Service. It offers to carry out home and security improvements to protect older/vulnerable people's property from burglary at a materials cost only for those eligible to use the Service.
- 5.11.4 An appeal for a photograph of the former 'Adlington' sign on Chorley Road at the boundary with Heath Charnock will be made to ask LCC to replace it.
- 5.11.5 Concerns about burnt rubbish left on the A6 and an advertisement trailer left in the layby have been referred to Chorley Street Scene team for removal.
- 5.11.6 To follow up a resident's request for the replacement of a damaged street name sign on Grove Farm Drive.

## 6 Planning

- 6.1 **22/00483/FULMAJ:** Erection of Class E(a) retail store, car parking & servicing areas, landscaping, access & associated works following demolition of existing buildings at Fairport Engineering, Adlington Mill, Market Place, PR7 4EZ . It was noted that the Town Council has:
- Forwarded all information it has received to the Local Planning Authority (LPA) and Lidl as the applicant.
  - Had no response or contact since the 16 May 2022 meeting from Lidl or the LPA
  - Noted the content of the letter dated 21 June 2022 sent recently by Fairport to local residents. Receipt of this letter will be acknowledged. It will be forwarded to the LPA and Lidl
  - Agreed that the Town Council's submission re local transport and access issues will be forwarded directly to LCC as the Highways Authority.
- 6.2 The following application was noted but left for neighbours to comment:  
**22/00542/FULHH:** Single storey side / rear extension (following demolition of existing side and rear extensions) at 1 Westhoughton Road, PR7 4EU

## 7. Finance

- 7.1 The Town Council approved the statement of accounts and budget review as at 31 May 2022. ATC's net contribution to the QPJ joint council budget, omitting its share of the Clerk's cost (covered elsewhere), is £3,504.95.
- 7.2 The Town Council approved the transfer of £10,000 from the Business Instant Access Reserve Account to the Current Account
- 7.3 The request from Chorley Council for £500 towards the restoration of the interiors & its paintings in Astley Hall as offered by ATC on the 18 June 2018 meeting following the external renovation of the building was approved.
- 7.4 The request to support the Chorley Help the Homeless Community Appeal given the increased demand being placed on the Charity was discussed. It was agreed to invite a presentation to a future meeting and information on the demand arising from the District.
- 7.5 The following payments were approved:

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| Clerk   | The net approved back payment based on the National Association of Local Councils National Salary Award for 2021/22 and the June 2022 administration and financial management | £628.48 |
| Clerk   | Mileage: 69 miles @ 0.45ppm in May 2022   | £31.05  |
| EE  | ATC Clerk's mobile Invoice at 16 June 2021  | £10.70  |
| HMRC  | PAYE on Clerk's salary Quarter one from April – June 2022   | £75.60  |
| Adlington in Bloom  | ATC sponsorship of planters 2022  | £200.00 |
| Reimburse the Town Mayor's Allowance – Cllr Beverley Speers | Buffet lunch from Noah's Ark, Civic Service, Sunday 26 June 2022 @ £6 per head. Ordered for 45 people.  | £270    |
| Reimburse Petty   | The Stephen Higgins Shield engraving; the purchase & engraving new small shield £24.90; 6 Certificate frames £8.00;   | £85.47  |

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| Cash - Clerk    | and replacement Black & colour printer cartridges & envelopes £52.57                                     |      |
| Chorley Council | Donation towards the internal refurbishment of Astley Hall following the building's external improvement | £500 |

**8 Items for Information only:**

- 8.1. LCC notification of a temporary road closure on Railway Road, Adlington 16.08.22 - 17.08.22 to enable carriageway improvement works to be carried out LCC Highways.
- 8.2 The next Chorley Liaison meeting will be on Wednesday, 20 July at 6:30pm as a hybrid: online or at the Town Hall

*The meeting closed at 9.20 pm*