

**Adlington Town Council**

Minutes of the Meeting held on Monday 15<sup>th</sup> August 2022

in Adlington Library, Railway Road, Adlington commencing at 7.15pm

**Present:**

**Councillors:** Cllrs B Speers (Town Mayor), N. Buckley (Deputy Mayor), A Rothwell, J Lowe, J Molyneaux, K O'Donnell, K Snape, P Walkden, and S Clewlow

**In Attendance:** C Bailey (Clerk) and one member of the public

1. **Apologies for Absence** were received from Cllr A Cross.
2. **Declarations of Interest** were received from: Cllr Snape for item 5.5, Cllr Lowe for item 5.6 and Cllr Molyneaux for 6.1, 6.2 and 3.3.
3. **Open Forum:** One resident attended to express concern about the impact on traffic circulation of planning application: 22/00483/FULMAJ: Erection of Class E (a) retail store, and to hear the Town Council's discussion of the planning application 22/00631/FULMAJ as item 6.1. The resident said the application was of concern due to:
  - the potential additional traffic accessing Bolton Road from Rossendale Drive,
  - the safety of children using the estate's play area,
  - and the overall impact on Adlington's infrastructure of additional population.

The resident who attended was advised to submit views on both applications directly to Chorley Council as the Local Planning Authority (LPA).

4. **Minutes of the Meeting** of Monday 18th July 2022 were proposed, seconded, and signed by the Town Mayor.
- 4.1 **Matters Arising (for information only):** The Town Council noted that:
  - Northern's response to local concerns about continuing cancellation of the stopping train service in Adlington and to Chorley Council's letter of support. LCC has said it would support the Town Council on this matter. Northern said it intends to re-instate the off-peak hourly stopping train service from the December 2022 timetable.
  - LCC will pay to re-instate the Adlington sign on entry from Heath Charnock but not at the Anderton Adlington boundary as it pre-dates LCC. ATC might be able to put it forward to Chorley Council as a future Eastern Parishes Neighbourhood Priority Project.
  - Chorley Council has confirmed the August 'in the Boro' reference is to a different government funded 'HAF' youth outreach programme. The Town Council will ask to be consulted in future when youth outreach is being planned in Adlington as existing community facilities did have capacity over the summer holidays. The Town Council also should know how the available places are being advertised and allocated.

**5 Items for Discussion**

- 5.1 The three local councils have agreed that the £200 refund from St Paul's Church PCC should be retained towards the cost of the proposed joint council Queen's Platinum Jubilee Tree Planting ceremony in Jubilee Recreation Ground in autumn 2022.
- 5.2 There will be two skips jointly funded by Chorley Council and Jigsaw for the household waste collection on Saturday 24 September at the ADCC car park and on the car park at the Windsor Avenue/

Park Road junction. Chorley Council will collect items from vulnerable households who can't get to either skip. A litter pick will be arranged to start at either the Jubilee Recreation Ground and outside the Library. The poster will be finalised for Chorley Council to print. Volunteers will be required to distribute it. It was suggested it be created as an event on the Town Council's Social Media page to maximise awareness and involvement. The skip rota will be circulated for two volunteers at each skip. The Town Council will also launch its proposed 'dispose of your own litter' campaign.

- 5.3 The local business which has agreed to purchase the Badge of Office for the Deputy Mayor and a replacement fitted case for the Mayoral Chains has been consulted on the cost quotations received. A response is awaited. The Town Mayor has prepared a template for the internal design of the fitted case. A vote was held on whether to proceed with the proposed lapel badges for past Mayors providing that sufficient sponsorship is forthcoming from the business community. This was agreed with 5 in favour, 3 against and one abstention. The timescale for implementation was deferred to allow the unit costs to be clarified and for a more diverse business contact list to be prepared.
- 5.4 The LCC report on the suitability of the potential SPID locations identified by the Town Council was discussed. LCC is now asking the local councils to source the SPID equipment, the training required from the SPID supplier and to identify volunteers to install, take down and relocate the SPIDs on a three monthly 3 rotation. Chorley Council's request for a contribution towards the shortfall in the SPID budget was noted. It was agreed to invite Chorley Council's Officer to discuss the proposal at the next ATC meeting. As an alternative, the Town Mayor suggested supporting the '20 is plenty' traffic speed management initiative to display stickers and posters to persuade drivers to slow down.
- 5.5 The request from Chorley Council to contribute towards the Eastern Parishes Neighbourhood Priority Project budget shortfall to install alley gates on Grafton Street, Adlington in the current financial year was agreed at £1,000. Cllr Kim Snape said that residents had requested this initiative as a deterrent to reduce low level crime at the back of their homes due to the open access.
- 5.6 The Chorley Council Street Scene team's response to ATC's submitted comments on its draft Strategy were noted. The Service will agree a base-line plan with the Town Council.
- 5.7 Cllr Nina Buckley reported from the Chorley Council Liaison Meeting which had included discussion of youth engagement outreach in Adlington and item 5.6.
- 5.8 Both Higher and Lower Adlington are through to the 2nd round of judging in the Lancashire Best Kept Village Competition Large Village Class. In preparation Chorley Council's Street Scene team has been very supportive in its grounds maintenance and litter picking work in Adlington and the bus shelter had been cleaned. The Street Scene team has been thanked.
- 5.9 Cllr O'Donnell has submitted the Remembrance Service Road Closure order application to Chorley Council. It was agreed that an event planning meeting will be arranged.
- 5.10. The small lit Christmas tree supplier's response to ATC's feedback from 2021 was noted. The indicative 2022 costs for the small lit trees and brackets were accepted. ATC agreed to contribute £20 towards the cost of the first tree for all participating organisations, to pay the £15 for the wall plate for the first tree for any new participants and to prepare a Light Adlington 2022 flyer to invite local business and community organisations to take part.
- 5.11. LCC will be contacted to express residents' concerns that the badly potholed section of about 150m on

Park Road, from Castle Drive to Old School Lane, had been omitted from the recent resurfacing scheme, to ask why, and when will it be done.

5.12. The Town Mayor asked for the following items to be considered as urgent business:

- Krishan Jewellers did not take payment from the Town Mayor following the valuation and small repair. The increase in the valuation was noted. It was agreed the insurance cover on both be increased. The cheque for £301.95 will be made payable to Krishan Jewellers.
- The EXP invoice for £550 for the printing of the summer Update Newsletter and QPJ insert has been omitted from the Agenda, but the cheque authorisation is required for payment.
- The issue of the cheque to Thomas Fattorini Ltd will be deferred as set out in item 5.3 above.

## 6.0 Planning

6.1 **22/00631/FULMAJ**: Erection of 139 dwellings, of which 30% will be affordable, together with associated roads, car parking and landscaping works at and adjacent Rossendale Drive. This land is 'safeguarded' in the Chorley Local Plan 2012-2026. Cllr Snape said that she and Cllr Wilson had recently attended a Residents' AGM and reported that:

- Residents seemed to accept that the proposed Phase 2 site would be developed at a future date
- Residents' concerns were about how development might impact on them, the existing estate road network and its facilities.
- The estate roads are still unadopted as the ownership of the site is not certain
- As a result, issues like drainage are outstanding and street cleaning is delivered as a privately funded service
- The residents will not want construction traffic driving through the estate which has just had traffic calming measures installed nor potential additional traffic
- It is not clear who would be responsible for any costs arising given the unadopted road either the developer and/or the residents
- When the Grove Farm estate was constructed, that developer is understood to have planned for a potential future road link to be made with the proposed site, but the Phase 2 developer might not want to pay the costs for this to happen.
- The affordable housing makes the scheme look attractive, but it is not certain that it will be built.

Given the only direct access for vehicles will be on Bolton Road, there is concern about the capacity of this junction to take the traffic from both phase 1 and phase 2 and the impact on traffic flow on Bolton Road and on Rossendale Drive. The only other proposed Phase 2 exit is the pedestrian footpath link into the Public Right of Way leading to Huyton Road or to Bolton Road. This means the proposed development probably exceeds the guideline minimum distances for people to drive or walk to facilities such as a bus stop or train station. It was noted that the residents in the Abbey Grove bungalows do not want to look out onto proposed three storey apartment blocks at the rear of their homes.

In response to the Central Lancashire Issues and Options Consultation, November 2019, the Town Council had said in respect of the proposed Phase 2 site that would result in:

- Growth without any investment in the local infrastructure: the public highway network, car parking facilities, traffic management initiatives in congested locations; access to schools, medical services; parks and open space, recreation facilities etc
- A piecemeal approach being taken to the expansion of Adlington which is developer-led. This is not

in the best interests of the Town as a whole nor of its current and future population.

- Flood water management after heavy rain will become an increasing concern as more natural sites are built upon.
- Adlington, like Chorley Borough, has taken more than its fair share of development in recent years
- That this site identified as 19C228x should not be built on but retained in agricultural use.

In addition to writing to the LPA to express its concerns, a representative from the Town Council could attend the Planning Committee meeting to speak to the concerns raised.

Standing Order 82 was moved and accepted to extend the meeting by a maximum of 30 minutes

**6.2 Applications to be noted and left for neighbours' comments:** 22/00777/FULHH: Part two storey/part single storey rear extension and associated alterations at 11, Aldcliffe Court, PR6 9FW

**6.3 Notification of Appeal by written representation:** Erection of six buildings comprising 12 x no light industrial business units (resubmission of 20/01053/FULMAJ) at land south of Mercer Court and east of Westhoughton Road Adlington by 6 September 2022. The LPA will forward ATC's submitted comments to be included in its written representation.

## 7.0 Finance

7.1 The Town Council approved the statement of accounts and budget reports at 31 July 2022.

7.2 ATC has replied to the questions from the UK Government's External Auditor asking for clarification of the ATC Annual Accounting Statement on the difference in expenditure between the 2020/21 year (when corona virus had reduced activity) and 2021/22 when activity restarted and are understood to have been accepted as satisfactory.

7.3 The Clerk was congratulated on passing the CiLCA qualification on 2 August 2022. The Clerk's contract of employment awards a spinal point increase on obtaining this qualification. This was agreed.

7.4 The following payments were approved:

Clerk	Net administration and financial management, August 2022	£550.33
Clerk	Mileage: 20miles @ 0.45ppm in July 2022	£9.00
EE	ATC Clerk's mobile Invoice at 16 August 2021	£10.70
APL Accountants Ltd	Independent Audit ATC year-end accounts and financial management procedures for 2021/22, £130 net VAT	£156.00
Lancashire Leaflet Distribution	Delivery of up to 3,100 ATC Update summer Newsletters with QPJ insert, £403 net VAT	£483.60
Krishan Jewellers	Cost of a small chain repair and valuation of Mayor's chain and enamel badge and Consort's medal.	£301.95
Lancashire County Council	ATC room hire at Adlington Library from July to December 2022. Invoice No. SAL016	£108.00
EXP (NW)	The printing of the summer Update Newsletter and QPJ insert	£550

**8.0 For information only** – The NHS "Summer Shake Up" leaflets obtained by Cllr Buckley will be delivered to the library for library and FoAL use and distribution at children's events.

The meeting closed at 9.05pm