

## Adlington Town Council

Minutes of the Meeting held on Monday 26<sup>th</sup> September 2022  
in Adlington Library, Railway Road, Adlington commencing at 7.15pm

**Present:**

**Councillors:** Cllrs B Speers (Town Mayor), N Buckley (Deputy Mayor), A Robinson, A Cross, J Lowe, K O'Donnell, P Walkden, P Wilson and S Clewlow.

**Apologies for Absence:** A Rothwell, J Molyneaux and K Snape.

**In Attendance:** C Bailey (Clerk) and eight members of the public for the Open Forum discussion and to listen to item 4.8.1

**Declarations of Interest were received from:** Cllr Robinson for the Open Forum and the Town Councils response in item 4.8.1; the Town Mayor and Cllr Buckley for item 6.4.

1.0 **Open Forum:** Eight residents from the Grove Farm estate expressed concern about the potential impact of LCC's proposal as the Highway Authority that the estate layout plan for application 22/00631/FULMAJ be amended to provide for an emergency access route from the Rossendale estate via the Grove Farm estate in terms of:

- The residential character of their estate,
- The resident's quality of life,
- Traffic movement,
- Pedestrian safety and for children's play.

The estate already provides overflow parking for Adlington Railway Station Park & Ride and the Community Centre when events are in progress.

Questions were asked around:

- Control - When would it be open, or would it be permanently accessible?
- The potential impact of new supermarket planning application?
- The possibility of it becoming a "rat run" from Bolton Road?
- Why the Rossendale estate's current emergency access route is not sufficient?
- Why alternatively, a less intrusive vehicular access onto Huyton Road had not been proposed for consideration?

2.0 **Minutes of the Meeting** of Monday 15 August 2022 were proposed, seconded and signed by the Town Mayor.

2.1. **Matters Arising for information only:**

2.1.1 It was noted that the Northern Service timetable from 11 December 2022 has been confirmed with a minimum of an hourly off-peak stopping train at Adlington.

3. The correspondence received was noted. It was agreed to:

3.1 Promote the LCC's Warm and Welcoming spaces initiative with the aim that a calendar might list a suitable venue agreed to be open and welcoming across the week for people to keep warm and to socialise with others.

3.2 Monitor the outcome of LCC's discussion of its review of its lamp post stress testing policy and, if changed, to ask for a refund of expenses already paid by Adlington Town Council.

4 **Items for Discussion:**

4.1 The "Litter Pick and Skip Day" and the Town Councils clean-up campaign were well supported at both sites. The Town Mayor thanked all who had helped. The Town Council will thank the funders Jigsaw & Chorley Council and the waste management staff team whose assistance was invaluable.

4.2 The Town Council agreed to meet with the detached youth outreach staff at Adlington Library on Tuesday 4 October to be part of their activity planning to maximise its local impact and engagement.

4.3 The proposed Jubilee Tree planting ceremony will be planned for November at the Jubilee Recreation Ground. Cllr O'Donnell agreed to select a suitable sized oak tree.

4.4 It was noted that the Adlington District Remembrance Service Planning meeting will be held on Tuesday 27 September 2022. It was agreed that 20 large lamp post poppies would be purchased and a wreath for the event.

4.5 The Town Council noted the ideas proposed by a resident to enhance back alleys but acknowledged that it has no access to resources to support this type of environmental improvement initiative.

4.6 The business response to the Light Adlington 2022 initiative is still coming in. It is positive with some new participants to the scheme.

4.7 The Town Mayor updated the meeting on the fundraising appeal for the Deputy Mayor's Regalia and the

fitted case for the Mayoral Chain. It was agreed the Town Council would prioritise the latter and would purchase a black collarette to be available when required, until further funds could be raised.

#### 4.8 The Town Mayor's Urgent Business comprised:

- 4.8.1. The Town Councils agreement to write to Chorley Council's Planning Officer and the LCC Highways team to set out in detail the concerns of the Grove Farm estate residents as summarised in the Open Forum above and to forward the photographs taken by one of the residents in attendance to illustrate the potential alternative access option onto Huyton Road. To ask both CC Planning and LCC Highways to take a holistic planning and traffic control review on the Railway Road, Station exit, Market Street, Church Street area.
- 4.8.2. The noting of the External Auditor Certificate and Report accepting the Town Councils year-end accounts as of 31 March 2022 without change. It was agreed to display this as required as the conclusion of the audit on the Town Councils web site by 30 September 2022.
- 4.8.3 The agreement to add two payments: to reimburse Cllr Buckley for the Town Councils web site annual software renewal fee and the invoice received from the External Auditor as shown in item 6.4 below.

### 5 Planning

- 5.1 **22/00824/FUL:** Erection of 2.2m high weldmesh security fencing along the fence line at Adlington St Pauls C of E Primary School. It was accepted that the fence was needed for school security, but with a preference for trees and shrubs to be cut back where necessary rather than being removed.  
**22/00942/FUL:** Addition of a pitched roof to existing flat roofed building & construction of an air conditioning compound, Adlington Clinic, was noted.
- 5.2 The following applications were noted but left for neighbours to comment:  
**22/00845/CLPUD:** Application for a certificate of lawfulness. 8 Grove Farm Drive, PR6 9QS.  
**22/00862/FULHH:** Single storey rear extension 13, Lancaster Place, PR6 9SG.  
**22/00903/FULHH:** single storey rear extension at 6 Mornington Road, PR6 9NX.  
**22/00910/CLPUD:** Application for a certificate of lawfulness 7, Highfield Close, PR6 9RL.  
**22/00901/FULHH:** Single storey rear extension and a front porch at 95 Carrington Road, PR7 4RP.

### 6. Finance

- 6.1 The Town Council approved the statement of accounts and budget review as of 31 August 2022.
- 6.2 The Town Council declined the option to opt out of the Government's proposed next five-year renewal of the national External Audit contract of small Councils procedures as not being cost effective or appropriate.
- 6.3 The External Auditor has requested no further information on the breakdown of the Clerk's salary.
- 6.4 The following payments were approved:

Clerk	Net administration and financial management September 2022 with salary point increment back dated to 2 August 2022.	£570.00
Clerk	Mileage: 25 miles @ 0.45ppm in August 2022	£11.25
HMRC	PAYE due on Clerk's salary in Quarter 2 (July- September).	£5.60
EE	ATC Clerk's mobile Invoice on 16 September 2022	£10.70
Cllr Nina Buckley	Reimburse Go Daddy ATC web host annual SSL Certificate.	£89.99
Clerk	Reimburse Petty Cash: purchase of postage stamps:	£13.86
Cllr Bev Speers	Reimburse expenditure for condolence book and table items	£54.80
PKF Littlejohn LLP	Limited Assurance Review of Annual Governance & Accountability Return for Adlington Town Council on 31 March 2022	£240.00
Cllr Nina Buckley	Reimburse Go Daddy annual ATC web software renewal	£258.77

### 7. Items for Information only:

- 7.1 The Town Mayor's update on the 'Talking Tables' community initiative was noted
- 7.2 The Book of Condolence will be closed and following the "London Bridge" guidance will be stored in a local archive, with the local history society. The Town Council will thank the library staff for hosting this initiative.

*The meeting closed at 8.40 pm.*