

Adlington Town Council

Minutes of the Meeting held on Monday 12 December 2022
in Adlington Library, Railway Road, Adlington commencing at 7.15pm

Present:

Councillors: Cllrs B Speers (Town Mayor), N Buckley (Deputy Mayor), A Robinson, A Cross, J Lowe, K O'Donnell and S Clewlow

In Attendance: C Bailey (Clerk)

1. **Open Forum:** There were no attendees for the Open Forum
2. **Apologies for Absence:** were received from Cllrs A Rothwell, P Walkden and K Snape
3. **Declarations of Interest were received from:** Cllr O'Donnell for item 8.3
4. **Minutes of the Meeting** of Monday 21 November 2022 were proposed, seconded and signed by the Town Mayor.
5. **Matters arising for information only.** It was noted that:
 - 5.1 The Marina café is included in the current (v4) Warm and Welcoming poster.
 - 5.2 The Youth Group at Fairview Y& CC run by local police and Inspire has drawn in 30 young people.
 - 5.3 LCC's outreach team has also had the most success in reaching young people at this Centre.
 - 5.4 Chorley Council's Public Open Space Order requires dogs to be on leads in restricted areas on the public highway where traffic speed is less than 40mph.
 - 5.5 Lancashire Police is not able to manage any Remembrance Sunday road closure orders.
6. **Items for Discussion:**
 - 6.1 The arrangements for the Carol Concert were finalised.
 - 6.2 A short ceremony to mark the planting of an oak tree for the QPJ will be arranged in spring 2023
 - 6.3 Chorley Council has said it has a new plan to connect the electricity supply at the War Memorial
 - 6.4 It was noted that the new Lancashire Culture and Sport Fund, a health, well-being and cultural initiative might provide an opportunity for local projects in the District, including the proposed King's Coronation event, to secure external funding, in part through Crowdfund Lancashire.
 - 6.5 The Town Mayor agreed two items of urgent business:
 - 6.5.1 The Youth Group's initial funding from Inspire will end in December 2022. £8k is required to continue to deliver a weekly two-hour session at FY&CC during 2023. The Town Council agreed to:
 - Offer £1k from its Small Grants budget to enable the Youth Group to continue to operate
 - Ask various community and stakeholder organisations for their support and to
 - Seek external funding to meet this target.
 - 6.5.2 The Town Council agreed that:
 - Cllrs Buckley and Rothwell would both have access to the ATC Twitter Account
 - Cllr Buckley would ensure that the Twitter Account is updated automatically to reflect the ATC Facebook Page
 - The second Twitter Account would be closed, and
 - It would review its Social Media Policy
7. **Planning**

The Town Council:

 - 7.1 Considered application 22/01195/FUL: Erection of 6m high wall/screening within the business park at Adlington Central Business Park, Railway View, Adlington. Cllr O'Donnell said he would look on site and propose a response for the Town Council to agree to submit to the LPA.
 - 7.2 Noted this application which was left for neighbours' comments:
22/01203/FULHH: Single storey rear extension (following demolition of part rear projection) and new gable roof over existing garage at 34 Belmont Road, PR6 9PU
8. **Finance**
 - 8.1 The Town Council approved the statement of accounts and budget reports at 30 November 2022

8.2 Based on the 30 November Finance Working Group meeting notes, these recommendations were agreed:

- The proposed 2023/24 Town Council draft budget and precept as circulated
- The 2023 ATC Community Award Grants with applications to be advertised from 13 December 2022 to 31 January 2023; FWG considering the applications received and making recommendations to the 20 February 2023 meeting; and cheque payments to be signed at the 20 March 2023 meeting
- The update of the Council's Asset Register, the General Risk Assessment and the review without change to the Financial Regulations.

8.3 The following payments were approved:

Clerk	Administration and financial management December 2022.	£561.17
Clerk	Mileage: 29 miles @ 0.45ppm in November 2022.	£13.05
EE	ATC Clerk's mobile Invoice on 16 December 2022.	£10.70
Lynne Wallace	Carol Concert Hot Pie Supper @ 80 servings x £4.50	£360.00
Reimburse Cllr O'Donnell	Travel to LBKVC presentation, Clitheroe with three passengers: a 64 mile return journey @0.45ppm	£28.80
Reimburse Adlington in Bloom	Purchase of one standard oak tree, root grow pouch and tree stakes for the proposed joint council QPJ tree	£193.42
Adlington & Rivington Band	Payment for playing at the ATC Civic Service, 26 June 2022	£200.00
Reimburse Petty Cash	Postage, Stationery, 2 x Printer Cartridges, Carol Concert Condiments	£133.25

9. **Item for Information only:** LCC Highways Act, S 178 Large Poppies Licence. Valid till 1.1.2025 for display between 1 November to 1 December annually on the lamp posts on Railway Road.

The meeting closed at 8.45 pm

Addendum to the draft Minutes submitted wording for Item 7.1 planning application

22/01195/FUL

The Town Council is concerned by the proposal and

1. Notes that the current application is described by the applicant as a 'temporary' measure to provide some internal onsite screening of the various activities taking place whilst a phased approach to the upgrading of the buildings takes place permitted by Application 21/00013/FULMAJ approved in April 2021. No timescale is stated.

2. Does not want the visual and residential amenity of neighbouring residents to be compromised in any way given the proposed height at 6m and asks is it necessary and could it be *built to a lower height*?