

Adlington Town Council

Minutes of the Meeting held on Monday 11 December 2023
in Adlington Library, Railway Road, Adlington commencing at 7.15pm

Present:

Councillors: Cllrs N Buckley (Town Mayor), K Snape (Deputy Mayor), A Robinson, A Rothwell, A Cross, B Speers, J Lowe, J Molyneaux, K O'Donnell, L Rennison, P Walkden and C Bailey (Clerk)

1. **Open Forum:** No items for discussion.

2. **Declarations of Interest were received from:** Cllr Molyneaux for item 7

3. **Apologies for absence:** were received from Cllr S Clewlow

4. **Minutes of the meeting:** of Monday 20 November 2023 were proposed, seconded, and signed by the Town Mayor.

5. **Matters arising for information only** were noted as:

5.1 Cllr Walkden was thanked for confirming the transfer request and account closure with the RBS.

5.2 Lancashire Police's update on the Chorley Rural East staff team was noted.

6. **Items for Discussion:**

6.1 The final arrangements for the Carol Concert were noted as:

- Raffle prizes from local businesses and donations have been received
- The Town Mayor's Allowance has paid for the cost of additional plates for the hot food and the condiments
- The set-up of the Community Centre will start from 6pm

6.2 The January meeting will consider potential applications for Neighbourhood Priority funds to include a skip event subject to clarification by Chorley Council.

6.3 The lighting consultant is unable to install the remote control facility until January 2024. The Adlington War Memorial will be lit by LED lights slowly changing from red, white and blue for the 12 days of Christmas.

6.4 Cllrs Speers said that the Adlington Food Club:

- Has been able to offer members extra help for the Christmas period and will close for two weeks only
- Is offering food to support other community groups e.g. Adlington Luncheon Club and Adlington Youth Group and would like to do more, and
- Offers advice and recipes to help members cook more at home.

6.5 The notes from the second Steering Group meeting and Inspire's monitoring report were discussed. Cllr Lowe will check that Inspire has received the contact details for some volunteer youth workers in Adlington to add to those currently being cleared to work with young people. The mentoring of young people will start again in 2024. Cllr Rennison asked whether links with Adlington Football Club or the Bridge Inn's football team could be made to engage more with young people.

6.6 The proposed design for the Adlington Welcome Sign was agreed with arial font.

6.7 The Town Council is awaiting comments from Inspire and Chorley Council to the revised draft text and costings for the National Lottery Community Fund grant.

6.8 Under the Town Mayor's urgent business, the Town Council agreed:

- The Town Mayor should design an Ecard for approval. All contact details for its circulation should be forwarded to the Clerk

- To ask Electricity North West Ltd why there was an almost 24 hour power outage in Lower Adlington from Saturday 9 December 2023 and why its communication with residents affected by it was so poor, and that
- Sir Lindsay Hoyle MP should be copied into this correspondence.

7. Planning:

7.1 The Town Council considered and accepted applications:

- **22/00631/FULMAJ:** Amended proposal for the erection of 137 dwellings, of which 30% will be affordable, together with associated roads, car parking and landscaping works on land adjacent to Rossendale Drive. It was noted that LCC Highways has accepted the proposed road layout, but adoption would not take place until the issues around the junction of the existing estate onto the A673 have been resolved. This site is earmarked for housing purposes
- **23/01058/FUL:** Erection of double lane cricket practice area with nets (following removal of existing nets) at Adlington Cricket Club, Meadow Street, PR7 4HH. The new nets will be in a similar position behind industrial units.

7.2 **23/00999/FULHH:** Air Source Heat Pump on side elevation of property at 105, Chorley Road, PR6 9LP was noted but was left for neighbour comments.

8 Finance

8.1 The Town Council approved the 30 November 2023 UTB account and budget report. The financial management system will be combined with petty cash and the Credit Union account once the RBS bank accounts are closed.

8.2 The reduced draft 2024/25 expenditure budget and the assessment of percentage change from the 2022/23 and 2023/24 financial years were discussed. The Town Council agreed to continue to draw from its reserves to minimise the increase in the precept. A 5% precept increase was agreed to be requested from Chorley Council by 5 January 2024 deadline.

8.3 The Town Council approved the online transfer of £1,500 from the Town Council's UTB Instant Access Account into the UTB Current Account.

8.4 These payments were approved:

Clerk	December 2023 net administration and financial management at 8 hours per week and the agreed NALC 2023/24 pay award backdated to 1 April to 30 November 2023	£691.46
HMRC	PAYE deducted from the gross payment to the Clerk	£172.80
Clerk	Mileage: 28 miles @ 0.45ppm in November 2023.	£12.60
EE Ltd	ATC mobile invoice dated 16 December 2023	£20.58
Clerk	Reimburse petty cash: a ream A4 x 500 sheets paper	£4.75
Real Honest Foods	Carol Concert Hot Pot Supper from quote received	£417.50
Adlington & District Community Association	One third room hire cost Remembrance Sunday reception (£10) & for ATC's Carol Concert (£27.50)	£37.50

9. Items for Information:

9.1 Chorley Council has changed the date of the Eastern Parishes Neighbourhood area meeting to Wednesday 28 February 2024 at 6.30pm.

The meeting closed at 20.14 pm.