

Adlington Town Council

Minutes of the Meeting held on Monday 19 February 2024
in Adlington Library, Railway Road, Adlington commencing at 7.15pm

Present:

Councillors: Cllrs N Buckley (Town Mayor), A Robinson, A Rothwell, A Cross, B Speers, J Lowe, L Rennison, P Walkden, S Clewlow and C Bailey (Clerk)

1. **Open Forum:** No items for discussion.

2. **Declarations of Interest:** None

3. **Apologies for absence:** were received from Cllr K Snape (Deputy Mayor) for the first part of the meeting and Cllr K O'Donnell.

4. **Minutes of the meeting:** of Monday 15 January 2024 were proposed, seconded, and signed by the Town Mayor.

5. **Matters arising for information only** were noted as the:

5.1 The upgrade of the Jubilee Recreation Ground began on 12 February 2024 for a 10 week period.

5.2 Andrew Porter Limited has been asked to address residents' concern about the height of the recently installed sleeping-policemen on Railway View. They are intended to reduce the speed of commercial vehicles but one car has been damaged. LCC Highways cannot intervene as the road is not adopted.

5.3 LCC Highways has confirmed a fault in the recent carriageway resurfacing of Babylon Lane. The contractor will be recalled to site.

5.4 LCC Highways will inspect the pavement near Greenhalghs bakery, Chorley Road after the report of a potential trip hazard.

6. Items for Discussion:

6.1 The Town Council's grant applications will be considered at the 2024 Eastern Parishes Neighbourhood Area Priority Projects meeting on 28 February 2024. The Town Council agreed to support the Adlington Good Food Club's (AGFC) request that it be provided with a breakdown of its own income and expenditure as an individual Chorley Buddies cost centre for transparency purposes and to inform the Area meeting.

6.2 The Town Council agreed the recommendations of the Finance Working Group to:

- Support Adlington Luncheon Club's 2024 Community Award application for £250 towards the cost of a coach outing for its members
- Consider a contribution to the cost St Paul's Church to restore the lighting to its clock as a public facility in the Village,
- Amend the Asset Register by omitting the old floral baskets, their brackets, the Soldier silhouette and the two name plaques purchased for the War Memorial which Chorley Council is responsible for, and to
- Carry out an insurance cost comparison using the revised Asset Register

6.3 The Adlington Good Food Club has over 170 members, with between 60-70 of these shopping each week and 13 people waiting to join. Concern about the sustainability of the food supply is restricting membership and the Club is currently no longer able to offer foods to support other community groups in Adlington.

6.4 Adlington Youth Group attendance has fallen to around 15 per session, and currently comprises a younger age group. Some challenging behaviours continue

to be addressed. The weekly hot food is still being provided. The FY&CC Management Committee has recently received a £500 donation for food costs from FoAL. PCSO Fern Jones attended the last session and hopes to continue.

6.5 The comments received, the revised draft text and timetable for the Town Council's application to the Big Lottery Community Fund were discussed. It was agreed that the draft application would be submitted for a grant of £9k to be used to support Adlington Youth Group and Adlington Good Food Club.

6.6 The Town Council will ask about the frequency of watering of the smaller, lightweight floral hanging baskets, and for this data to be recorded in 2024 if it isn't already. Chorley Council specifies that water retaining gel in the contract with its supplier. Additional watering will add to the contract cost. There is no realistic alternative to Chorley Council. These concerns will be raised again with Chorley Council before the 2024 contract is renewed.

6.7 The proposed features for the 2024 Town Council entry into the Lancashire Best Kept Village Competition for Higher and Lower Adlington were agreed.

6.8 The Town Council thanked Cllr Speers for preparing the draft of the spring edition of the Update newsletter. It will offer the old hanging baskets for sale and invite additional sponsorship of two of two floral hanging baskets per lamppost.

6.9 The Town Council agreed the dates for its 2024/25 meeting programme. The Civic Service will be on Sunday 30 June 2024.

6.10 Cllr Kim Snape reported from the Chorley Liaison meeting on the outcomes of the Cost of Living Action Plan and that Planning Committee procedures will be reviewed.

6.11 A resident's concern about the difficulty in turning right at peak times at the traffic lights from Chorley Road into Railway Road was discussed. Traffic traveling from Anderton tends to continue when the lights are on amber. Traffic turning right out of Tesco's makes congestion worse. LCC Highways will be asked if it could alter the timing of the traffic light sequence to give more time for vehicles to make this right turn. There is not thought to be enough space for a right turning lane.

6.12 The Town Mayor's urgent business comprised the request for:

- Agenda items for the next Chorley Liaison meeting on 20 March 2024, and
- Chorley Council to remove the artwork graffiti from the pedestrian bridge at Railway Road. Adlington Youth Group had suggested involving attendees in a community arts project. Perhaps this could be a suitable location. Cllr Molyneaux suggested by email that the Eastern Parishes meeting might be asked for funding.

7. Planning:

7.1 The Town Council considered and has no objection to application:

24/00102/ADV: Application for advertisement consent for the display of 4no. internally illuminated building mounted hoarding signs and 1no. internally illuminated freestanding sign at Adlington Central Business Park, Railway View Adlington

7.2 The following applications were noted and left for neighbours' comments:

24/00050/FULHH: Single storey rear/side extension and external alterations to garage in order to facilitate provision of habitable accommodation at 17 Windermere Drive, PR6 9PD

24/00049/FULHH: Single storey rear extension at 3, Crawford Avenue, PR7 4DY

24/00059/CLEUD: Application for a certificate of lawfulness for the existing use of land as a garden at Sandon's Farm, Sandy Lane, PR7 4JT

24/00069/FULHH: Part two storey /part single storey rear extension, single storey side extension at 3, Hornby Close, PR6 9FT

8 Finance

8.1 The Town Council approved the 31 January 2024 combined account and budget reports.

8.2 The remaining £608.06 has been transferred into the UTB current account. The RBS bank current account is empty. Cllr Robinson has contacted RBS Central team as requested to close it. A form will be sent to the Clerk to enable its closure.

8.3 The insurance renewal is due from 1 April 2024. A price comparison is being undertaken against two other public sector insurers. The renewal will be based on the amendments agreed in item 6.2 above to the Town Council's Asset Register

8.4 A £250 donation has been forwarded to the Town Council to offset the cost of the closure of Railway Road for the 2023 Civic Remembrance Service. This will be split on a pro-rata basis with the other councils in the District who have all contributed.

8.5 These payments were approved to be paid online from the UTB current account:

Clerk	February 2024 net administration and financial management at 8 hours per week	£414.66
HMRC	PAYE deducted from the gross payment to the Clerk	£103.60
Clerk	Mileage: 36 miles @ 0.45ppm in January 2024.	£16.20
EE Ltd	ATC mobile invoice dated 16 December 2023	£20.58
LCC	Use of Adlington Library for 13 meetings during 2024 at 13 x 2 hrs x £11.50 per hour	£299.00
Anderton Parish Council	Pro-rata contribution to offset the payment received from a donation received towards the 2023 road closure costs	£33.25
Heath Charnock Parish Council	Pro-rata contribution to offset the payment received from a donation received towards the 2023 road closure costs	£49.00
Rivington Parish Council	Pro-rata contribution to offset the payment received from a donation received towards the 2023 road closure costs	£2.75

9. Items for Information:

9.1 Invitation to join an online briefing for all Town and Parish Councillors on personal security offered by Lancashire Police

9.2 To note the 127 bus service timetable and route which the Town Council will promote.

The meeting closed at 20.46 pm.