

Adlington Town Council

Minutes of the Meeting held on Monday 18 March 2024

in Adlington Library, Railway Road, Adlington commencing at 7.15pm

Present:

Councillors: Cllrs N Buckley (Town Mayor), Cllr K Snape (Deputy Mayor), A Robinson, A Cross, B Speers, J Lowe, J Molyneaux, K O'Donnell, L Rennison, P Walkden, S Clewlow and C Bailey (Clerk)

1. **Open Forum:** No items for discussion.

2. **Declarations of Interest:** Cllr Molyneaux for items 7.1 and 7.2

3. **Apologies for absence:** were received from Cllr A Rothwell

4. **Minutes of the meeting:** of Monday 19 February 2024 were proposed, seconded, and signed by the Town Mayor. Cllr Molyneaux said she had sent her apologies for absence to the Clerk. The Clerk has not received them.

5. **Matters arising for information only** were noted as:

5.1 The Town Council has submitted a revised application to the National Lottery Community Fund to support the Adlington Youth Group and the Adlington Good Food Club

5.2 Andrew Porter Ltd has reduced the height of the sleeping policemen on Railway View in response to a resident's complaint

5.3 The Update newsletter is online. Adlington Scout Group is delivering it.

5.4 LCC Highways says that no action is required in response to a resident's concern about turning right at the junction from Chorley Road into Railway Road

5.5 The annual floral basket contract has been confirmed with Chorley Council.

6. **Items for Discussion:**

6.1 The 2024 Eastern Parishes Neighbourhood Area Panel agreed the following:

- If the Grafton Street alley gates project does not proceed due to increased cost and one resident's objection, the funds will be used to support Adlington Youth Group together with additional funding allocated in the 2024/25 year
- Chorley Council will meet the lead volunteer to review how the Adlington area funds which were requested by the local councils to launch the Adlington Good Food Club have been used by Chorley Buddies. The Town Council agreed to send a letter to Chorley Buddies to explain the Town Council's interest in this vital, in-demand community-led initiative and the use of Adlington area based funds that have been secured to support it.
- The household skip event will be funded by Chorley Council and Jigsaw. The Town Council will arrange and advertise the event on Saturday 18 May 2024. A litter pick will be held with Adlington in Bloom and the primary schools. The uniformed youth groups and Adlington Football Club will be invited to help. The Adlington Youth Group Steering Committee met on Friday 15 March 2024. Securing sufficient funding to pay Inspire youth workers is its key priority.

6.2 The Town Council agreed to recognise the external sponsorship of the floral hanging baskets in 2024 in its next Update newsletter which will be received by all households and be seen online.

6.3 Cllr Lowe will circulate the Village entries as previously discussed for the Lancashire Best Kept Village Competition 2024 prior to submission by 31 March 2024

6.4 Further nominations will be invited for the 2024 Citizen Award and the Stephen Higgins Junior Citizen Award to be considered at the April meeting.

The cost to update the donated shield as against the purchase of a second shield to continue to name the Junior Award winners will be investigated.

6.5 Cllr Robinson said that subject to Chorley Council's consent, the lighting consultant will fit the remote control facility to switch the lights on and off at the Adlington War Memorial. All colour changes will have to be made at the box. If completed, it will be lit for the eightieth anniversary of the D-Day landings on 6 June 2024.

6.6 The Town Mayor's urgent business comprised discussion of various items:

- Although Chorley Council quickly removed the artwork graffiti from the pedestrian bridge at Railway Road, the paint over could do with being tidied up. Chorley Council will be asked if it could be redone
- The No Mow May is received differently depending on whether residents see the ecological benefits or that grass cutting on public land is overdue. The Town Council will promote No Mow May to residents using the posters that Cllr Cross has prepared
- Cllr Cross is willing to make a card reader available as discussed for raffle payments at the Carol Concert but said Zettle has a feature where payments can be tapped straight onto a phone app which is much easier to use. It was thought that the public would have more confidence in the card reader option
- Cllr Cross suggested that the Town Council could install some poo bag holders around the village on lamp posts as are available in Euxton. Cllr Cross offered to provide biodegradable poo bags. Dog fouling tends to be worst during the darker evenings. It was agreed Chorley Council should be asked for assistance
- A new business has asked advice on whom to contact to display a small advertisement on a temporary basis on the railings at the Babylon Lane junction with Chorley and Bolton Road. It was noted that banners restrict a driver's visibility of pedestrians. Two alternative options were suggested.

7. Planning:

7.1 **24/00095/FUL:** Construction of two storey residential building, comprising 2 no. 1 bedroom apartments, with associated parking to the rear at the junction of Berry Street and Chorley Road. It was noted that the site is tight and a mixed response from the public has been received. The existence of a right of way across the site needs to be clarified. The proposed bin store should be repositioned away from being outside someone else's property

7.2 The following application was noted and left for neighbours' comments:

24/00132/FULHH: Single storey rear extension (following demolition of existing conservatory) at 24, Lancaster Close, PR6 9RA

8 Finance

8.1 The Town Council approved the 29 February 2024 combined account and budget reports.

8.2 The RBS bank current account has a nil balance. The Clerk will ask the RBS Central team for the form to formally close it.

8.3 The insurance renewal is due from 1 April 2024. Following a price comparison, it was agreed to accept the revised Zurich Municipal insurance renewal quote from 1

April 2024 on a three year contract to secure an additional £41.76 reduction in 2024/25 with the offer of a 10% less cost price at renewal in years 2 and 3.

8.4 The transfer of £500 from the UTB Instant Access to the UTB Current Account was agreed to cover the cost of the expenditure to be approved as listed in 8.5 below

8.5 These payments were approved to be paid online from the UTB current account:

Clerk	March 2024 net administration and financial management at 8 hours per week	£414.46
HMRC	PAYE deducted from the gross payment to the Clerk	£103.80
Clerk	Mileage: 12 miles @ 0.45ppm in February 2024.	£5.40
Reimburse Petty Cash	1black HP ink cartridge and 2 reams x A4 paper with VAT	£66.06
EE Ltd	ATC mobile invoice dated 16 March 2024	£20.58
Zurich Municipal	Renewal of ATC's insurance as year 1 of a 3 year contract based on the revised Asset Register	£529.79
Adlington Luncheon Club	Community Award 2024 for approximately 50% of cost of a coach for a members day out	£250.00
The LBKV Competition	Higher and Lower Adlington competition entries	£50.00
EXP (North West) Ltd	Print 3,100 copies A3 full colour folded to A4 of the Town Council's Spring Update Newsletter	£395.00
Adlington Scout Group	Distribution of the Town Council's Spring Update 2024 edition, to be paid on delivery completion	£250.00

9. Items for Information:

The Town Council noted:

9.1 The Town Mayor will represent the Town Council at the Chorley Liaison meeting on Wednesday 20 March 2024 at 6.30pm

9.2 Adlington Community Events Carnival weekend from Friday 12th July to Sunday 14th July with the parade day on Saturday 13th July

The meeting closed at 20.29 pm.