

Adlington Town Council
Members of the Council are summoned to the Adlington Town Council Meeting to be held on Monday 17 March 2025 at 7.15pm in Adlington Library, Railway Road, Adlington

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| 1 | Open Forum: <i>Members of the public may make representations and raise issues of local concern during the Open Forum. In advance notification to the Clerk would be appreciated. Please note that the Town Council cannot make any decision at this meeting which has not already been included on the formal published meeting Agenda. Matters discussed in the Open Forum may be considered at a future meeting.</i> |
| 2 | To receive Apologies for Absence |
| 3 | To receive Declarations of Interest |
| 4 | To consider and approve the minutes of Monday 17 February 2025 meeting (enclosed) |
| 5 | Matters Arising: for information only: 5.1 St Paul's Club hire forms completed: Civic Sunday, 29 June 2025; and for light refreshments after the 80 Anniversary of VE and VJ days on Thursday, 8 May and Friday, 15 August 5.2 The spring Update Newsletter is with the printer. Scout delivery planned for end of March. 5.3 LCC Highway's response to a resident's concern, that signage at Common End is not appropriate as business access has to be retained and ATC's further comments (enclosed) 5.4 LCC Champions grant has been submitted for £500 towards a new Community Notice Board |
| 6 | Items for Discussion |
| 6.1 | To receive an update from the 4 March 2025 Eastern Parishes Neighbourhood Priority Area meeting on the four applications submitted for funding in 2025/26 year |
| 6.2 | To finalise the lamp post renewal licence for submission to LCC for the floral hanging baskets and the large remembrance poppy licence from 2025 (to follow) |
| 6.3 | To finalise the Town Council's entry into the Lancashire Best Kept Village Competition 2025 for submission by 31 March 2025 (to follow) |
| 6.4 | To consider the Finance Working Group's 12 March meeting recommendations on the four Community Award applications and the Assets to be included in the annual renewal of the Town Council's Insurance cover and to approve for payment in the 2024/25 year (to follow) |
| 6.5 | To consider the recommendations of the Web, Communication and Social Media Working Group held on 12 March 2025 and any follow-up actions required (to follow) |
| 6.6 | To invite nominations for the 2025 Adlington Citizen and Junior Citizen of the Year Awards |
| 6.7 | To agree a date for the household waste skip and litter pick event and to promote this event |
| 6.8 | The note the Library reported damage to the internal bolt which fastens the second door of the Community Notice Board. For security reasons this was agreed for replacement and to approve the repainting of the Market Street Notice Board which is in progress |
| 6.9 | To discuss the offer for a Town Crier for the Adlington 80 th Anniversary of VE (enclosed) |
| 6.10 | To discuss any Urgent Business agreed by the Town Mayor |
| 7 | Planning |
| 7.1 | For information and comment: https://planningregister.lancashire.gov.uk/Planning/Display/LCC/2024/0023 To discuss the Town Council's summary objection at the LCC Planning Committee meeting for LCC/2023/0043 : for the erection of an Anaerobic Digester Unit with |

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| | | associated infrastructure on land adjacent to Wigan Lane, Heath Charnock, Adlington, Chorley which Cllr O'Donnell has agreed to present (to follow) | |
| 7.2 | Applications to be noted and proposed for neighbour comment: 25/00173/FULHH: Single storey side/rear extension, mono pitched roof to existing side extension, and front porch at 29 Balmoral, PR7 4EL 25/00171/FULHH: Single storey side extension at 24 Lancaster Close, PR6 9RA 25/00217/CLPUD: Application for a certificate of lawfulness for a proposed outbuilding (garden room) at 46 Church Street, PR7 4EX | | |
| 7.3 | To discuss the Town Council's response to Central Lancashire Local Plan Regulation 19 Consultation from Mon 24 February (2pm) to Mon 14th April (Midnight) on Chorley Council's website https://centrallocalplan.lancashire.gov.uk/ | | |
| 8 | Finance: | | |
| 8.1 | To approve the statement of accounts and budget reports at 28 February 2025 (enclosed). | | |
| 8.2 | To receive an update on the Barclay Select Card application | | |
| 8.3 | To approve the transfer of £3,500 from the UTB Instant Access to the UTB Current Account to meet the expenditure to be approved as listed below | | |
| 8.4 | To approve the online payment of the following accounts: | | |
| | Clerk: | March 2025 net administration and financial management at 8 hours per week | £433.09 |
| | HMRC | PAYE deducted from the gross payment to the Clerk | £108.40 |
| | Clerk: | Reimburse 12 miles @ 0.45ppm February 2025 | £5.40 |
| | EE Ltd: | ATC mobile 16 March 2025 monthly invoice | £22.20 |
| | Reimburse Cllr Rothwell | Go Daddy February 25 monthly web host fee at the increased rate of £16.99 from £14.39 and pay the shortfall of £2.40 owed from two previous payments | £21.59 |
| | Zurich Municipal | Adlington Town Council insurance renewal from 1 April 25 – 31 March 2026 | £558.09 |
| | Adlington Town Council Community Awards | Payments to be confirmed on the Town Council acceptance of the recommendations from the Finance Working Group, item 6.4 above | TBC on 17 March 2025 |
| | LBKVC | 2025 entry for Higher and Lower Adlington | £50.00 |
| | Mike Jones | Replace perspex & repainting of ATC Market Street notice Board and replacement of the Community Notice Board inside lower bolt based on estimates | £175.00 |
| | LCC Street lighting | Renewal of LCC floral basket lamp-post licence fee from 2025. No charge for large poppy licence. | £90.00 |
| | The Print Quarter | 3,100 A4 x 4 sides, full colour print of Spring 25 Update newsletter | £396.80 |
| | Adlington Scout Group | Payment on delivery of ATC's Spring 25 Update Newsletter | £250.00 |
| 9 | Items for information: | | |
| 9.1 | Chorley Liaison meeting, Wednesday 19, March 2025 at 6.30pm in Chorley Town Hall | | |
| 9.2 | The Town Mayor's Prize Bingo Night, Tuesday 25 March 2025 from 7pm, St Paul's Club | | |

Please contact the Clerk for any issue of local concern to be discussed by the Town Council at this or a future meeting and/ or to notify you wish to attend an Open Forum session to speak directly to the Town Council. Email: clerk@adlingtontowncouncil.co.uk or Tel 07896 729646. Thank you.

Or visit: www.adlingtontowncouncil.co.uk

Christine Bailey, Clerk to Adlington Town Council