

## **Adlington Town Council**

Minutes of the Meeting held on Monday 17 February 2025

in Adlington Library, Railway Road, Adlington commencing at 7.15pm

### **Present:**

**Councillors:** Cllrs K Snape (Town Mayor), S Clewlow (Deputy Mayor), A Rothwell, A Cross, B Speers, D Jones, J Lowe, L Rennison and P Walkden and C Bailey (Clerk)

**Guests:** Two representatives from Lancashire Sight Loss Council and a resident to speak at the Open Forum

Lancashire Sight Loss Council met with the Town Council from 6.45 - 7.15pm to discuss potential opportunities to benefit people with visual impairment and to raise wider awareness of the impact of various sight loss conditions. It was suggested that this might include a Village walk to include Adlington railway station to advise generally on how accessibility for all might be improved.

**1. Open Forum:** A resident attended to express concern about a recent HGV's attempt to use the single track lane at Common End to reach Adlington Hall Farm following sat nav advice, getting stuck, and being unable to turn around despite help from a tractor, until a recovery vehicle arrived. As a result, nearby residents were unable to leave their homes for 12 hours. This has happened before. In an emergency no public service vehicle could get through. This route is not suitable for HGV's. The Town Council has informed LCC Highways and asked for appropriate signage to be installed to make this clear.

**2. Apologies for absence:** Received from: Cllrs A Robinson, K O'Donnell and J Molyneaux

**3. Declaration of Interest:** received from Cllr Rothwell for item 8.4

**4. Minutes of the meeting:** of Monday 20 January 2025 were proposed, seconded, and signed by the Town Mayor.

### **5. Matters arising:**

5.1 Jigsaw will pay for a skip as match funding to support the Town Council's proposed household waste collection event if Chorley Council agrees (Item 6.1).

5.2 LCC has noted the Town Council's views about bus stop clearways on both Chorley and Park Roads. Its proposal for only one Quality Act compliant clearways bus stop to be installed on the south side of Park Road will be considered given proximity to the terminus and to maintain traffic flow.

### **6. Items for Discussion:**

6.1. The four applications for 2025/26 Eastern Parishes Neighbourhood Priority Funding were agreed for submission for: the annual household waste skip event; revenue support for Adlington Youth Group; an initiative aimed to reduce dog-fouling; and towards the replacement of the Community Notice Board with a similar grant application to be submitted to the LCC Parish Champions Fund.

6.2. Cllr Lowe is reviewing the lamp post locations to display floral hanging baskets prior to the renewal of the LCC licence. This will be finalised with the remembrance poppies licence renewal for both sides of Railway Road.

6.3. The Street Scene Group's recommendations for the Higher and Lower Adlington and the outstanding features entries for the Lancashire Best Kept Village Competition 2025 were discussed and finalised to reflect the criteria.

6.4 Following the Adlington Youth Club Steering Group meeting on 28 January 2025 concern was expressed that staff changes at both Chorley Council and in

the Inspire youth work team have led to an over-reliance on the Steering Group members to fund-raise to continue the satellite Youth Club. Cllr Snape said staff roles and responsibilities would be clarified to ensure they are pro-active to identify and submit funding bids.

6.5 The four applications for a 2025 Community Award were discussed with some requests for more information. It was agreed that the Finance Working Group be asked to consider all applications and make recommendations for the Town Council to consider at its next meeting.

6.6 The draft Town Council external Civic event dates for the 2025 were agreed to include marking the additional 80 Anniversary of VE and VJ days in the District. FoAL is to finalise its proposals for community VE and VJ activities. The Town Council will then decide the arrangements for light refreshments to be available to guests and attendees after the two additional VE and VJ District Civic events.

6.7 The initial draft Town Council content for the spring Update Newsletter was discussed with Cllr Speers requesting others prepare the copy. The Spring 25 edition will be finalised at the next meeting for printing. Delivery will be in late March.

6.8 Cllr Snape gave a report from the Chorley Liaison meeting on 22, January 2025 which had discussed the successful outcomes of the Social Prescribing Project which co-ordinates support across a range of providers for individual recipients and which other councils are now looking to implement. It was also noted that provision for toddlers through to young people was reasonable in the Adlington District compared to other parts of Chorley Borough.

6.10 The Town Mayor's Urgent Business comprised agreement to matters raised that the Town Council:

6.10.1 Works with Lancashire Sight Loss Council to provide local contacts across the public, voluntary and community sectors to increase awareness and that a Village walk-about be undertaken in better weather to identify opportunities for environmental improvements to improve accessibility. Cllr Rennison will facilitate this initiative, and

6.10.2 Writes to the occupier of Adlington Hall Farm to ask them to make it clear for all future deliveries that Common End Lane is not wide enough for HGV's and that all access should be from Wigan Lane.

## **7. Planning:**

7.1 **LCC/2024/0023:** for the erection of an Anaerobic Digester Unit with associated infrastructure on land adjacent to Wigan Lane, Heath Charnock, Adlington, Chorley. As the main issues relating to the application have been identified, LCC Planning is allowing further consultation during February for comments to be submitted to LCC Planning about this application. The application is expected to be considered by LCC Planning Committee on 16 April. The LCC Planning Officer will issue a summary report of all issues to include a recommendation one week before the Planning Committee meeting. The applicant has not responded to the Town Council's request that it should arrange an open public meeting to discuss the proposal given its size and potential local impact. The Town Council needs to register to speak at the Committee meeting and to begin to prepare its statement. Cllr O'Donnell will be asked if he will be its representative. The Town Council will continue to raise awareness and issue updates about this application.

**25/00111/FUL:** Change of use of a 5 bedroom dwelling (Use Class C3) to a 5 bedroom HMO (Sui Generis) at 2, Mount Pleasant, PR6 9RR. The Town Council has no objection in principle but is aware that access from Mount Pleasant onto Chorley Road is difficult. The Local Planning Authority should consider the views of the Highway Authority and neighbouring properties and the proposed car parking arrangements in determining this application.

**25/00119/FULHH:** Detached annexe outbuilding (following demolition of existing timber workshop) at Oak Lodge, Stoneacre Drive, PR6 9SR. No objection.

## **7.2 Applications proposed for neighbours' comments:**

**25/00033/FULHH:** Single storey extensions to either side, single storey rear extension (following demolition of existing conservatory) at 54, Carrington Road, PR7 4RS

**25/00087/FUL:** Two storey side/rear extension, external stairs and internal alterations at Ron Burgess 51 Park Road, PR7 4HZ. It was noted that adequate access to neighbouring properties at the side and rear needs to be maintained given the parcel collection boxes and existing extensions when this proposal is considered.

## **Finance**

8.1 The 31 January 2025 account and budget reports were approved.

8.2. The follow-up information in the format required has been submitted to support the Barclaycard Select credit card application.

8.3 The Town Council agreed to transfer £1,000 from the UTB Instant Access to the UTB Current Account towards the expenditure listed below.

8.4 These payments were approved to be paid from the online UTB current account:

Clerk	February 2025 net administration and financial management at 8 hours per week	£433.29
HMRC	PAYE deducted from the gross monthly payment	£108.20
Clerk	Mileage: 28miles @ 0.45ppm in January 2025	£12.60
EE Ltd	ATC mobile invoice dated 16 February 2025	£22.20
Reimburse Cllr Rothwell	Go Daddy February 25 monthly web host fee	£14.39
LCC	Adlington Library monthly meeting room hire	£300.00
	Previously approved, not yet paid as still on-going:	
LCC Street lighting	Renewal of LCC lamp-post licence fees from 2025	£75.00
Mike Jones	Replace perspex in the Market Street Noticeboard	£100.00

## **9. Items for Information were noted as:**

9.1 The Web, Communications and Social Media Group will meet on 12 March 2025

9.2 The Town Mayor's Bingo, Tuesday 25 March 2025 from 7pm to raise funds for Adlington satellite Youth Club

*The meeting closed at 20.55pm.*