

Adlington Town Council

Minutes of the Meeting held on Monday 20 January 2025
in Adlington Library, Railway Road, Adlington commencing at 7.15pm

Present:

Councillors: Cllrs K Snape (Town Mayor), S Clewlow (Deputy Mayor), A Robinson, A Rothwell, B Speers, D Jones, J Lowe, K O'Donnell, L Rennison and P Walkden and C Bailey (Clerk)

1. **Open Forum:** There were no attendees. No items were discussed.
2. **Apologies for absence:** Received from: Cllrs A Cross and J Molyneaux
3. **Declaration of Interest:** received from Cllr Rothwell for item 8.4
4. **Minutes of the meeting:** of Monday 9 December 2024 were proposed, seconded, and signed by the Town Mayor correcting item 4 to read that the 18 November 2024 meeting minutes were signed by the Deputy and not the Town Mayor, who had given her apologies and was not in attendance.

5. Matters arising:

- 5.1 Lidl, the applicant for the proposed supermarket on Market Street on land owned by Fairport Properties Ltd has said it has no information on the previous ownership of this site. The current ownership title is sufficient for Lidl.
- 5.2 Cllrs Snape and Speers reported on the meeting attended with Cllr Molyneaux with Chorley Council about the Town Council's concern on how Chorley Buddies had used the previous Eastern Parishes Neighbourhood Priority Funding allocated to support Adlington Good Food Club. It was agreed by both parties to assume it had been spent appropriately, but the evidence is inadequate to confirm this.
- 5.3 Illness had prevented TCT Ltd the supplier of the small lit trees to fulfil late orders requested after the 31 October 2024 deadline and its maintenance contract. TCT Ltd will contact the 5 customers known to have been affected.
- 5.4 The Town Council thanked Cllr O'Donnell for the scrap value obtained for its old metal hanging baskets. For year-end audit purposes, the £27.20 will be a capital gain.

6. Items for Discussion:

- 6.1. It was agreed that the Carol Concert had gone well, with good attendance. The Town Mayor's raffle raised £550 for Adlington Youth Group her charity. Currently the Town Mayor has raised £829. Other fund-raising opportunities are being planned. Cllr Rothwell was thanked for the Town Council banner. It was agreed that next year:
 - The Civic party invitations will be issued sooner
 - To save time, the raffle will be drawn during the Concert then given to the winners
 - Pasties will be considered again with attendees being given a ticket on entry, and before serving, they will be stacked to keep warmer for longer.
- 6.2 Cllr Robinson said the lighting of the Adlington War Memorial for the 12 days of Christmas alternating between red, green and gold had received positive feedback but surging of the electricity supply had been experienced.
- 6.3. The rescheduled Neighbourhood Priority Funding timetable means that the proposed applications for the 2025/26 year can be finalised at the next meeting before submission to Chorley Council. Proposed projects comprised: the annual

household waste skip event; revenue support for Adlington Youth Group; a contribution towards the replacement of the Community Notice Board and an initiative aimed to reduce dog-fouling

6.4 Further discussion of LCC's proposal to re-site the bus stops on Chorley Road to improve public safety took place. The Town Council retracted its objection but does not agree in principle with LCC proposal. It now accepts 'bus clearways' is the least worst option to: balance bus user access; minimise the loss of on-street parking; retain commercial access; and to maintain traffic flow.

6.5 The renewal of the LCC lamp post licences to display the floral hanging baskets and the large Remembrance poppies from 2025 was agreed at a cost of £75. Cllr Lowe will review the floral basket locations. The poppy licence will be renewed for all lamp posts along both sides of Railway Road.

6.6 The Adlington Youth Club Steering Group will meet on 28 January 2025. Suggested agenda items were: project update; target client group; the current and projected income and expenditure budget; potential funding sources; roles and responsibilities.

6.7 To ease traffic flow on Park Road, to minimise the loss of on-street parking and offer safe user access onto a bus, the Town Council will propose to LCC's consultation that only one Quality Act compliant clearways bus stop be installed on the south side given proximity to the terminus.

6.8 The draft Town Council calendar for the 2025/26 financial year was discussed. External organisations will be contacted to allow it to be finalised.

6.9 Chorley Council's update on the public response to the recent Jubilee Recreation Ground improvements was noted.

6.10 The Town Mayor's Urgent Business comprised agreement that:

6.10.1 – The content and proof of the Spring 25 Update newsletter will be discussed and finalised at the next two meetings, with print & delivery towards the end of March 2025

6.10.2 – Cllr Lowe will prepare the Village entries for the LBKVC 2025 for the next meeting. The fee is £25 per entry. Total £50

6.10.3 - The damaged perspex in the Market Street Notice Board will be replaced, ideally with repainting if this can be negotiated at the same price. This payment was added to 8.4, and it was noted that

6.10.4 - The Barclaycard Select credit card application has been submitted.

7. Planning:

7.1 **LCC/2024/0023**: for the erection of an Anaerobic Digester Unit with associated infrastructure on land adjacent to Wigan Lane, Heath Charnock, Adlington, Chorley. The Town Council discussed the consultant reports recently added to the LCC Planning portal. In her role as LCC Cty Cllr, Kim Snape said that she understood that LCC would be announcing a further consultation of up to 30 days to allow comments to be submitted to LCC Planning portal on all the information now displayed.

25/00001/CLPUD: Application for a certificate of lawful development for the use of the dwellinghouse (Class C3) as a residential care home (Class C2), to accommodate up to a maximum of 2 children (aged 18 or under) with 24 hour residential care with up to two staff members and a manager on site working on a shift basis at 26, Church Street, PR7 4EX was noted. No objection.

24/01105/NOT: Notification of intention to install 1no. 9m high wooden pole for the provision of fixed line broadband electronic communications apparatus on land adjacent 30 Mill Street, PR6 9QY was noted. No objection.

24/01071/CLPUD: Application for a certificate of lawful development for the use of the dwellinghouse (Class C3) as a residential care home (Class C2), to accommodate up to a maximum of 1 child with 24 hour residential care and support, with up to three staff members on site at any time at 16, Church Street, PR7 4EX was noted. No objection.

7.2 There were no applications for neighbours' comments.

Finance

8.1 The 31 December 2024 account and budget reports were approved and the income received was noted.

8.2. Two additional year-end audit quotes have been requested for comparison. One followed up in detail on ATC's requirements but declined to quote. The other did not submit a quote. It was agreed to re-appoint APL Accountants Ltd as the Independent Auditor for the ATC 24/25 year-end accounts. The timetable was agreed to meet the national deadline set by the UK Government of completion by 30 June 2025.

8.3 The Town Council agreed to transfer £6,500 from the UTB Instant Access to the UTB Current Account towards the expenditure listed below.

8.4 These payments were approved to be paid from the online UTB current account:

Clerk	Month net administration and financial management at 8 hours per week	£433.09
HMRC	November 2024 PAYE deducted from the gross	£108.40
Clerk	Mileage: 20miles @ 0.45ppm in December 2024	£9.00
EE Ltd	ATC mobile invoice dated 16 January 2025	£22.20
Reimburse Cllr Rothwell	Go Daddy December monthly web host fee (£14.39) & registration ATC.gov.uk domain name (£30.00)	£44.39
Reimburse Petty Cash	1 black HP 62XL ink cartridge, delivery & VAT (£44.85), 1 box x 5 reams A4 paper & VAT (£28.99); 3 raffle books (£4.20), plastic wallets, staples & office diary (£7.48)	£85.52
Iris Graphics	ATC pop-up banner materials and artwork	£89.50
Chorley Council	40 floral lamp post baskets & VAT (£905.01)	£5,430.06
LCC Street lighting	Renewal of LCC lamp-post licence fees from 2025	£75.00
Mike Jones	Replace perspex in the Market Street Noticeboard	£100.00

9. Items for Information were noted as:

9.1 Lancashire Sight Loss Council will have the simulated glasses available in the Library from 6.45pm before the 17 February 2025 meeting

9.2 Chorley Council Liaison meeting is on Wednesday 22, January 2025 at 6.30pm

9.3 Eastern Parishes Neighbourhood Area meeting is rescheduled for Tuesday, 4th March 2025, 6.30 pm, Committee Room 1, Town Hall

The meeting closed at 20.59pm.