

Adlington Town Council
Members of the Council are summoned to the Adlington Town Council Meeting to be held on Monday 14 April 2025 at 7.15pm in Adlington Library, Railway Road, Adlington

1	Open Forum: <i>Members of the public may make representations and raise issues of local concern during the Open Forum. In advance notification to the Clerk would be appreciated. Please note that the Town Council cannot make any decision at this meeting which has not already been included on the formal published meeting Agenda. Matters discussed in the Open Forum may be considered at a future meeting.</i>
2	To receive Apologies for Absence
3	To receive Declarations of Interest
4	To consider and approve the minutes of Monday 17 March 2025 meeting (enclosed)
5	Matters Arising: for information only and as received:
5.1	LCC Champions grant is to be re-submitted for £500 towards a new Community Notice Board from 27 May 2025 onwards after the LCC election
5.2	An update on the timeline to repair the Notice boards has been requested
5.3	The Spring 25 edition of the Update Newsletter will be completed as the printer has provided extra copy
5.4	The Pincroft has allocated its budget to its chosen charities, but notes the role of the AYG
6	Items for Discussion
6.1	To finalise the arrangements for the Adlington District 80 th Anniversary of VE day on Thursday 8 May at Adlington War Memorial at 10.45am
6.2	To discuss the timing and arrangements for the 12 May annual and monthly meetings and for the inauguration of the Town Mayor Elect, and to consider nominations for a Deputy Mayor for the 2025/26 year
6.3	To discuss the arrangements and the promotion of the household waste skip and litter pick event on Saturday 7 June 2025 (enclosed) and to request offers to help from 9am – 12 noon
6.3	To discuss the arrangements for the Civic Sunday Service and buffet on 29 June 2025
6.4	To consider an update on the proposed transfer to gov.uk, a timeline and indicative cost breakdown/budget to progress this initiative
6.5	To invite and/or consider nominations for the 2025 Adlington Citizen and Junior Citizen of the Year Awards
6.6	To receive an update from the Town Mayor and Deputy Mayor from the Chorley Liaison meeting, 19 March 2025
6.7	To receive an update from the Adlington Youth Group Steering Committee meeting held on 3 April 2025 (enclosed)
6.8	To receive an update from the Town Mayor on the funds raised for Adlington Youth Group at the Town Mayor's Prize Bingo Night, Tuesday 25 March 2025
6.9	To discuss any Urgent Business agreed by the Town Mayor
7	Planning
7.1	For information and comment: https://planningregister.lancashire.gov.uk/Planning/Display/LCC/2024/0023 To finalise the Town Council's summary objection which Cllr O'Donnell will present to the LCC Planning Committee meeting (date to be published) to determine

	application LCC/2023/0043 : for the erection of an Anaerobic Digester Unit with associated infrastructure on land adjacent to Wigan Lane, Heath Charnock, Adlington, Chorley and to agree any additional actions required Application 25/00233/FUL : Erection of 50no. containerised storage units for 'self-storage' purposes on land adjacent to The Forge, Westhoughton Road, Adlington																								
7.2	Applications to be noted and proposed for neighbour comment: 25/00317/FULHH : Single storey rear extension and associated alterations including high level lounge window to side elevation at 24 Freckleton Court, PR6 9FS 25/00250/FULHH : Two storey rear extension following demolition of current rear extension at 21 Westhoughton Road, PR7 4EU 25/00234/CLPUD : Application for a Certificate of Lawfulness for the use of the dwellinghouse (Use Class C3) as a Children's Care Home for 1no. child (C2 Use) with 24hr care provided by a maximum of three staff, working on a rota basis at 59, Grove Farm Drive, PR6 9QS 25/00212/CLPUD : Application for a certificate of lawful development for the use of the dwellinghouse (Class C3) as a residential care home (Class C2), to accommodate up to a maximum of 2 children with 24 hour residential care and support, with up to three staff members on site at any time at 16 Church Street, PR7 4EX																								
7.3	To finalise the Town Council's response to Central Lancashire Local Plan Regulation 19 Consultation from Mon 24 February (2pm) to Mon 14th April (Midnight) on Chorley Council's website https://centrallocalplan.lancashire.gov.uk/																								
8	Finance:																								
8.1	To approve the statement of accounts and budget reports at 31 March 2025 (enclosed).																								
8.2	To note payments received as: <ul style="list-style-type: none"> the annual precept as requested at £22,494 £400 in sponsorship of 4 pairs of floral hanging baskets, and Community Infrastructure Levy (CIL) proposed payments in the 2025/26 financial year (enclosed) 																								
8.2	To re-apply for the Barclay Select Card application by letter and supporting information																								
8.3	To approve the transfer of £2,000 from the UTB Instant Access to the UTB Current Account to meet the expenditure to be approved as listed below																								
8.4	To approve the online payment of the following accounts: <table border="1" data-bbox="188 1503 1508 2065"> <tr> <td>Clerk:</td> <td>April 2025 net administration and financial management at 8 hours per week</td> <td>£433.29</td> </tr> <tr> <td>HMRC</td> <td>PAYE deducted from the gross payment to the Clerk</td> <td>£108.20</td> </tr> <tr> <td>Clerk:</td> <td>Reimburse 23 miles @ 0.45ppm March 2025</td> <td>£10.35</td> </tr> <tr> <td>EE Ltd:</td> <td>ATC mobile 16 April 2025 monthly invoice at £28.13 and March 25 backdated increase of £5.93</td> <td>£34.06</td> </tr> <tr> <td>Reimburse Cllr Rothwell</td> <td>Go Daddy March 25 monthly web host fee at £16.79 from £14.39 and an indicative budget for the transfer to.gov.uk if/as requested in 6.4 above -TBC</td> <td>£16.79</td> </tr> <tr> <td>Reimburse petty cash</td> <td>3 wreaths ordered for Town Council's three Remembrance events in 2025</td> <td>£60.00</td> </tr> <tr> <td>St Paul's Social Club</td> <td>Venue hire for Civic Sunday buffet</td> <td>£40.00</td> </tr> <tr> <td>AiB</td> <td>Invoice 5/25 for the annual sponsorship of the Town Council's three flower planters</td> <td>£200.00</td> </tr> </table>	Clerk:	April 2025 net administration and financial management at 8 hours per week	£433.29	HMRC	PAYE deducted from the gross payment to the Clerk	£108.20	Clerk:	Reimburse 23 miles @ 0.45ppm March 2025	£10.35	EE Ltd:	ATC mobile 16 April 2025 monthly invoice at £28.13 and March 25 backdated increase of £5.93	£34.06	Reimburse Cllr Rothwell	Go Daddy March 25 monthly web host fee at £16.79 from £14.39 and an indicative budget for the transfer to.gov.uk if/as requested in 6.4 above -TBC	£16.79	Reimburse petty cash	3 wreaths ordered for Town Council's three Remembrance events in 2025	£60.00	St Paul's Social Club	Venue hire for Civic Sunday buffet	£40.00	AiB	Invoice 5/25 for the annual sponsorship of the Town Council's three flower planters	£200.00
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	Others	Approved at 17 March meeting – to pay on completion	
	Mike Jones	Replace perspex & repainting of ATC Market Street notice Board and replacement of the Community Notice Board inside lower bolt based on estimates	£175.00
	LCC Street lighting	Renewal of LCC floral basket lamp-post licence fee from 2025. No charge for large poppy licence.	£90.00
9	Items for information:		
9.1	Chorley Council 80th anniversary of Victory in Europe day (VE Day) on Thursday 8th May 2025: proclamation at Chorley Town Hall (St Thomas' Square) at 9am and the Beacon Lighting event from 9pm, Astley Park War Memorial, with light projections at Rivington Pike		
9.2	Anderton St Joseph's Scout Group's 50th anniversary celebration, Saturday 22nd November		

Please contact the Clerk for any issue of local concern to be discussed by the Town Council at this or a future meeting and/ or to notify you wish to attend an Open Forum session to speak directly to the Town Council. Email: clerk@adlingtontowncouncil.co.uk or Tel 07896 729646. Thank you.

Or visit: www.adlingtontowncouncil.co.uk

Christine Bailey, Clerk to Adlington Town Council