

Adlington Town Council
Members of the Council are summoned to the Adlington Town Council Meeting to be held on Monday 12 May 2025 at 7.30pm in Adlington Library, Railway Road, Adlington

1	Open Forum: <i>Members of the public may make representations and raise issues of local concern during the Open Forum. In advance notification to the Clerk would be appreciated. Please note that the Town Council cannot make any decision at this meeting which has not already been included on the formal published meeting Agenda. Matters discussed in the Open Forum may be considered at a future meeting.</i>
2	To receive Apologies for Absence
3	To receive Declarations of Interest
4	To consider and approve the minutes of Monday 14 April 2025 meeting (enclosed)
5	Matters Arising: for information only and as received: 5.1 The cracking of the perspex around the screw holes has been repaired in the Market Place notice board without charge 5.2 The Pincroft has said it will review the budget allocated to one of its chosen charities 5.3 A Barclay Credit Card has been issued for the Town Council's use 5.4 Planning application LCC/2024/0023: for the erection of an Anaerobic Digester Unit with associated infrastructure on land adjacent to Wigan Lane, Heath Charnock, Adlington, Chorley has been refused consent. The applicant has a right of appeal 5.5 Adlington in Bloom has thanked the Town Council for the sponsorship of its 3 planters in 2025/26 5.6 National Post Office has confirmed the option proposed for service transfer which is now subject to public consultation
6	Items for Discussion
6.1	To review the Adlington District 80 th Anniversary of VE day on Thursday 8 May at Adlington War Memorial at 10.45am and consider any changes for the VJ 80 th Anniversary event
6.2	To agree promotion of the household waste skip and litter pick event on Saturday 7 June 2025, to finalise the rota to open between 9am – 12 noon and any other details
6.3	To consider two principles for the Town Council's annual Citizen Award scheme. Should: <ul style="list-style-type: none"> Each category be restricted to one Award per annum? Should a serving Town Councillor be eligible for consideration for a Citizen Award for their wider service to the community outside of their public service?
6.4	In the light of 6.3 above to consider nominations received for the 2025 Adlington Citizen & Junior Citizen of the Year Awards (external nominations enclosed)
6.5	To update on the arrangements for the Civic Sunday Service and informal gathering on 29 June 2025 including the draft disk assessment (to follow)
6.6	To receive an update from Cllr Kim Snape on the total raised for her Town Mayor's charity in 2024/25, the Adlington Youth Group
6.7	To receive an update from Cllr Rothwell on the proposed transfer to gov.uk and budget
6.8	To agree the timetable and draft content of the summer 25 edition of the Update newsletter
6.9	To consider the response of the Town Council to the national Post Office public consultation on the proposed relocation of the branch in Adlington open till 13 June 2025 (enclosed)

6.11	To discuss any Urgent Business agreed by the Town Mayor		
7	Planning		
7.1	For information and comment: none		
7.2	Applications to be noted and proposed for neighbour comment: 25/00317/FULHH: Single storey rear extension and associated alterations including high level lounge window to side elevation at 24 Freckleton Court, PR6 9FS 25/00397/CLPUD: Application for a certificate of lawfulness for the use of the residential dwelling (C3) as a 5 bed House in Multiple Occupation (HMO) (C4) for up to 5 people. Including demolition of the existing front porch at 2, Mount Pleasant, PR6 9RR		
8	Finance:		
8.1	To approve the statement of accounts and budget reports at 30 April 2025 (to follow).		
8.2	To approve the use of Barclay Select Card and for payments incurred to be paid by monthly direct debit in line with the Joint Panel on Accountability & Governance Practitioners' Guide March 2024 (to follow)		
8.3	To approve the transfer of £2,000 from the UTB Instant Access to the UTB Current Account to allow for the above and meet the expenditure to be approved as listed below		
8.4	To approve the online payment of the following accounts:		
	Clerk:	May 2025 net administration and financial management at 8 hours per week	£433.29
	HMRC	PAYE deducted from the gross payment to the Clerk	£108.20
	Clerk:	Reimburse 23 miles @ 0.45ppm April 2025	£10.35
	EE Ltd:	ATC mobile monthly invoice	£29.93
	Reimburse Cllr Rothwell	Go Daddy April 25 monthly web host fee at £16.79	£16.79
	Reimburse petty cash	Purchase of two black printer ink cartridges & milk & biscuits for VE 80 th Anniversary event £8.60	£60.62
	Cllr Stuart Clewlow	Town Mayor's Allowance for 2025/26 year	£850.00
	Reimburse Cllr Clewlow	Light refreshments for the Town Mayor's inauguration, 12 May 2025 based on receipts	£TBC
	Reimburse Cllr Robinson	AED replacements: 2.00 Cardiac Science G5 Standard Adult Pads (non CPR) plus VAT	£144.00
	Information Commissioner	Renewal of the Town Council's data protection licence	£40.00
	Others	Approved at 17 March meeting – to pay on completion	
	LCC Street lighting	Renewal of LCC floral basket lamp-post licence fee from 2025. No charge for large poppy licence.	£90.00
9	Items for information:		
9.1	To note the Adlington Youth Group Steering Committee meeting is on 29 May 2025 from 6-7pm at Fairview Youth & Community Centre		

Please contact the Clerk for any issue of local concern to be discussed by the Town Council at this or a future meeting and/ or to notify you wish to attend an Open Forum session to speak directly to the Town Council. Email: clerk@adlingtontowncouncil.co.uk or Tel 07896 729646. Thank you.

Or visit: www.adlingtontowncouncil.co.uk

Christine Bailey, Clerk to Adlington Town Council